



Ontario-Montclair School District  
Regular Meeting of the Board of Trustees

# AGENDA

**Thursday, March 13, 2025**

Central Language Academy  
415 East G Street  
Ontario, CA 91764

Closed Session: 5:30 PM  
Open Session: 6:00 PM

## Mission Statement

The Ontario-Montclair School District (OMSD) is committed to providing a world-class education to all students in safe, respectful, culturally responsive, and welcoming environments that value and empower students, staff, and families to be successful in a dynamic global society by cultivating college, career, and community partnerships.

## Misión

El Distrito Escolar de Ontario-Montclair (OMSD) se compromete a brindarle a nuestros estudiantes una educación de clase mundial en un ambiente escolar seguro, respetuoso, de competencia cultural y acogedor que valoren y empoderen a los estudiantes, al personal y las familias para que tengan éxito en una sociedad global dinámica y cultiven alianzas con las universidades, en su profesión y con la comunidad.

## Board of Trustees:

Sonia Alvarado  
Kristen Brake  
Sarah S. Galvez  
Flora Martinez  
Elvia M. Rivas





# Ontario-Montclair School District

## **Board of Trustees**

Elvia M. Rivas - President

Sonia Alvarado - Vice President

Kristen Brake - Clerk

Sarah S. Galvez - Member

Flora Martinez - Member

## **Board Secretary**

Superintendent

Dr. James Q. Hammond

## **Cabinet**

Dr. Hector Macias, Deputy Superintendent, Human Resources

Robert F. Gallagher, Assistant Superintendent, Learning & Teaching

Phil Hillman, Chief Business Official, Business Services

Dr. Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity

Irma Sanchez, Executive Assistant to the Superintendent





# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## **BOARD MEETING NOTICE**

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at [www.omsd.net](http://www.omsd.net), Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making body, elected by Trustee Areas<sup>1</sup>. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

The Board President, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the Superintendent.

#### 1. Comments from Visitors

**Yellow  
speaker slip  
to be turned  
in before  
Recognitions/  
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

<sup>1</sup>Candidates for the District's Board of Education will need to reside within a specific geographic area of the District called a "Trustee Area" and candidates will be elected only by the voters of that Trustee Area.



## ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

### 2. Accessibility, Special Accommodation

**Individuals requiring special accommodations or modifications**, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to five minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **20 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 20-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

**NOTICE:** The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The District hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Board of Trustees no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.



## **DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR**

### **AVISO DE LA MESA DIRECTIVA**

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en [www.omsd.net](http://www.omsd.net), que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que utiliza el método de "Área de Fideicomisarios"<sup>1</sup>. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

### **QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA**

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

#### **1. Comentarios de los visitantes**

**La hoja amarilla  
para dirigirse a la  
mesa directiva  
debe ser  
entregada antes  
de los  
Reconocimientos/  
Presentaciones**

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

<sup>1</sup>Significa que los miembros de la mesa directiva deben tendrán que residir dentro de un área geográfica específica del Distrito llamada "Área de Fideicomisarios" y los candidatos serán elegidos sólo por los votantes de esa Área fideicomisaria.



## DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

### AVISO DE LA MESA DIRECTIVA

#### 2. Accesibilidad, Acomodación especial

**Los individuos que requieren acomodaciones o modificaciones especiales**, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cinco minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **20 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 20 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

**AVISO:** Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.



# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

## REGULAR MEETING OF THE BOARD OF TRUSTEES

**Thursday, March 13, 2025**

**Meeting Location:** Central Language Academy • 415 East G Street, Ontario, California 91764

### A G E N D A

For assistance with clarification or language translation of a specific Board Meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session.

#### Accessibility-Special Accommodation

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Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

#### **A. PUBLIC MEETING – 5:30 PM**

##### **CALL TO ORDER**

#### **BOARD OF TRUSTEES**

\_\_\_\_\_ **Mrs. Alvarado**

\_\_\_\_\_ **Mrs. Brake**

\_\_\_\_\_ **Ms. Galvez**

\_\_\_\_\_ **Mrs. Martinez**

\_\_\_\_\_ **Ms. Rivas**

##### **COMMENTS FROM THE PUBLIC**

##### **CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

#### **1. Personnel Actions**

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

#### **2. Conference with Legal Counsel**

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*
  - One (1) Case

#### **3. Negotiations/Public Employee Evaluations**

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*  
Agency Negotiator: Hector Macias, Deputy Superintendent, Human Resources  
Employee Organizations: OMTA and CSEA Chapter # 108

#### **ADJOURNMENT OF CLOSED SESSION**

**B. RECONVENE TO OPEN SESSION – 6:00 PM**

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

**D. ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_  
SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**E. RECOGNITIONS/PRESENTATIONS**

1. Establishment of the Student Outreach & Academic Renaissance Academy as the New Alternative School of Choice within the Ontario-Montclair School District at the Start of the 2025 – 2026 School Year as Presented by Dr. Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity: **Presentation** (Ref. E 1.1)
2. 2024 – 2025 Second Interim Financial Report as Presented by Phil Hillman, Chief Business Official: **Presentation** (Ref. E 2.1)

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC.**

The Board values and encourages members of the public to make public comments during its meetings. All individual comments shall be limited to five (5) minutes with a maximum time of 20 minutes per topic of discussion, unless the time limits are waived by action of the Board.

In order to ensure non-English speakers, receive the same opportunity to address the Board, any member of the public who: NONE utilizes a translator, shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously.

Please remember that comments on items not listed on the agenda cannot be responded to during the meeting, but Board Members carefully listen to those comments and those comments often become part of the discussion of future Board meetings.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

**G. CONSENT CALENDAR**

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_  
SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**a. Superintendent's Office**

- a1. Thursday, February 20, 2025, Regular Meeting Minutes of the Board of Trustees: **Approval** (Ref. a 1.1-5)

**b. Business Service**

- b1. Acceptance of Warrant Registers AP 2425-0313: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b2. Purchase Orders 454709 –454943: **Approval** (*Additional Supporting Information Available Under Separate Cover*)



**Business Service (Continued)**

b3. Purchasing and Contracts Report (PCR) 2425-11: **Approval** (Ref. b 3.1-4)

b4. Budget Adjustments – January 2025: **Approval** (Ref. b 4.1-8)

**c. Human Resources**

c1. Certificated Personnel Recommendations Report #CERT2425-0313: **Approval**  
(Ref. c 1.1-3)

c2. Classified Personnel Recommendations Report #CLA2425-0313: **Approval**  
(Ref. c 2.1-4)

c3. Adoption of Resolution 2024-25-87, Recognizing the 2024 – 2025 Classified and  
Certificated Employees of the Year: **Approval** (Ref. c 3.1-3)

c4. Adoption of Resolution 2024-25-88, Recognizing April 22, 2025 as California  
School Bus Driver Appreciation Day: **Approval** (Ref. c 4.1-2)

c5. Adoption of Resolution 2024-25-89, Recognizing April 28 – May 2, 2025 as  
School Nutrition Employees Week: **Approval** (Ref. c 5.1-2)

**d. Learning & Teaching**

d1. Ontario-Montclair School District – Sponsored Travel/Conference/Business for  
Non-District Employees TCB2425-05: **Approval** (Ref. d 1.1-3)

d2. 2023 – 2024 School Accountability Report Cards (SARCs) for 33 Ontario-  
Montclair School District School Sites: **Approval** (*Additional Supporting  
Information Available Under Separate Cover*) (Ref. d 2.1-2)

**e. SELPA: None**

**H. DISCUSSION/ACTION/PUBLIC HEARING**

**Business Services**

H1. Annual Update of the Ontario-Montclair School District Transportation Plan:  
**Approval** (Ref. H 1.1-10)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**SELPA & Equity**

H2. Establishing of the Student Outreach & Academic Renaissance Academy as a New  
Alternative School of Choice within the Ontario-Montclair School District and  
Authorize Staff to file the Appropriate Application with the California Department  
of Education and Take All Necessary Steps to Ensure that the S.O.A.R. Academy  
Meets the Necessary Requirements Under California Education Code 58500-  
58512 and the California Department of Education in Order to Open at the Start  
of the 2025 – 2026 School Year: **Approval**

(Ref. H 2.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**Learning & Teaching**

- H3. Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to file the Appropriate Application with the California Department of Education and Take All necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year: **Approval** (Ref. H 3.1-3)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**Human Resources**

- H4. Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association for a Third Day of Preparatory Period for Professional Learning Communities at Elementary Schools: **Approval** (Ref. H 4.1-15)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**Superintendent's Office**

- H5. Vote for up to Five (5) Candidates Listed for California School Boards Association 2025 Delegate Assembly Election Ballot for the 2025 CSBA Delegate Assembly Vacancies in Region 16-B: **Approval** (Ref. H 5.1-26)

\_\_\_\_ Maria Gomez (Hesperia USD)\*      \_\_\_\_ Ronald Newton\* (Mountain View SD)

\_\_\_\_ Gwen Rogers\* (San Bernardino COE)      \_\_\_\_ Eric Swanson\* (Hesperia USD)

\_\_\_\_ Kathy Thompson\* (Central ESD)      \_\_\_\_ Allen Williams (Victor ESD)

Provision for write in Candidate: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**Business Services**

- H6. 2024 – 2025 Second Interim Financial Report with a Positive Certification: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. H 6.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_



**Superintendent's Office**

- H7. First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. H 7.1-2)

**Superintendent's Office**

BP & AR 0460: Local Control and Accountability Plan  
BP & AR 1250: Visitors/Outsiders  
BB 9240: Board Training

**Business Services**

BP & AR 3100: Budget

**Human Resources**

BP& AR 5113.1: Chronic Absence and Truancy  
BP 5148: Child Care and Development  
BP & AR 5148.2: Before/After School Programs  
BP & AR 5148.3: Preschool/Early Childhood Education

**Learning & Teaching**

BP & AR 6158: Independent Study  
BP 6170.1: Transitional Kindergarten  
BP & AR 6174: Education for English Learners

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ FM: \_\_\_\_\_ ER: \_\_\_\_\_

**I. CALL OUT OF CLOSED SESSION ACTIONS**

**J. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES**

**K. COMMENTS AND REPORT BY SUPERINTENDENT**

**L. INFORMATION/ANNOUNCEMENTS**

- L1. Ontario-Montclair School District Accountability Report Card Triennial State and District Template Comparison: **Information** (*Additional Supporting Information Available Under Separate Cover*) (Ref. L 1.1-2)
- L2. 2024 – 2025 Williams Second Quarter Uniform Complaint Report Summary: **Information** (Ref. L 2.1-2)
- L3. 2024 – 2025 Williams Second Quarter Findings Report: **Information** (Ref. L 3.1-2)
- L4. School Facility Program, Proposition 51 Performance Audit for Euclid Elementary School, Central Language Academy, Serrano and Wiltsey Middle Schools: **Information** (*Additional Supporting Information Available Under Separate Cover*) (Ref. L 4.1-2)

## **INFORMATION/ANNOUNCEMENTS (Continued)**

- L5. Ontario-Montclair Professional Therapist Association Recommended Proposal for Negotiations for the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District: **Information** (Ref. L 5.1-2)
- L6. Ontario-Montclair School District Recommended Proposal for Negotiations for the 2025 – 2028 Successor Agreement with the Ontario-Montclair Professional Therapist Association: **Information** (Ref. L 6.1-2)
- L7. California School Employees Association and its Chapter #108 Re-Openers for the 2025 – 2026 Negotiations with the Ontario-Montclair School District: **Information** (Ref. L 7.1-2)
- L8. Ontario-Montclair School District Re-Openers for the 2025 – 2026 Negotiations with the California School Employees Association and its Chapter #108: **Information** (Ref. L 8.1-2)
- L9. Ontario-Montclair Schools will be closed March 24 – 28, 2025 and District Offices will be closed March 28, 2025 in Observance of the Spring Recess: **Information**
- L10. Future Agenda Items  
*(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)*
- L11. Next Regular Board Meeting:  
**April 3, 2025 at 6:00 PM (Open Session)\***  
**Central Language Academy - 415 East G Street, Ontario, CA 91764**  
Time and location may change. \*Please refer to the posted Agenda or visit our District website, 72-hours prior to the Board Meeting.

## **M. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_

**SA:** \_\_\_\_\_ **KB:** \_\_\_\_\_ **SG:** \_\_\_\_\_ **FM:** \_\_\_\_\_ **ER:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**NOTICE:** Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The District hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting Irma Sanchez at (909) 418-6445 to make arrangements to view these records.

# **Presentations/Recognitions**



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** Presentation on the Establishment of the Student Outreach & Academic Renaissance Academy (S.O.A.R. Academy) as a New Alternative School of Choice (ASOC) within the Ontario-Montclair School District (OMSD) at the Start of the 2025 – 2026 School Year

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**REQUESTED ACTION**

Receive the Presentation on the Establishment of the Student Outreach & Academic Renaissance Academy (S.O.A.R. Academy) as a New Alternative School of Choice (ASOC) within the Ontario-Montclair School District (OMSD) at the Start of the 2025 – 2026 School Year.

**BACKGROUND INFORMATION**

Since its inception in 2009 as a class-based initiative, the Student Outreach & Academic Recovery (SOAR) Academy has evolved to meet the growing and diverse needs of students requiring an alternative educational setting. Initially designed to provide an alternative to suspensions and a setting conducive to our non-traditional learners the academy is now being reconfigured to serve as a comprehensive ASOC offering to support students who thrive in a non-traditional learning environment.

In response to the growing need for comprehensive support in social-emotional development, OMSD has reconfigured the current SOAR program and seeks to establish a school named the Student Outreach & Academic Renaissance (S.O.A.R.) Academy. This new design includes expanding through grade levels 4-8, with an initial implementation in grades 6-8. Establishing an ASOC commencing in July 1, 2025, will provide students with flexible learning opportunities tailored to their individual needs and educational goals.

Superintendent is recommending the establishment of the of S.O.A.R. Academy as a new ASOC within OMSD at the start of the 2025 – 2026 School Year (Agenda Item H1 on this Agenda for Board consideration). This presentation will provide further information on the steps necessary to accomplish the establishment of the S.O.A.R. Academy, provide an update on efforts that have already taken place, and demonstrate how OMSD can meet the California Department of Education requirements.

Prepared by: Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity 

**FINANCIAL IMPLICATIONS**

None for this Presentation.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive the Presentation on the Establishment of the Student Outreach & Academic Renaissance Academy (S.O.A.R. Academy) as a new Alternative School of Choice (ASOC) within the Ontario-Montclair School District at the Start of the 2025 – 2026 School Year.

Approved by: James Q. Hammond, Superintendent 

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** 2024 – 2025 Second Interim Financial Report

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**REQUESTED ACTION**

Receive for information the presentation on the 2024 – 2025 Second Interim Financial Report as presented by Phil Hillman, Chief Business Official.

**BACKGROUND INFORMATION**

Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years.

The Second Interim Financial Report is presented to the Board of Trustees for approval with a **Positive Certification** (submitted as agenda item H6). Based upon current projections, the District will meet its obligations in the current and two subsequent years.

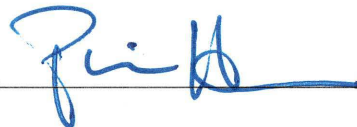
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

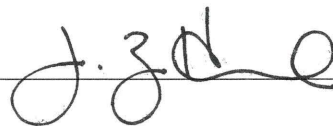
Prepared by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the presentation on the 2024 – 2025 Second Interim Financial Report.

Approved by: James Q. Hammond, Superintendent



# Consent Calendar

## (a) Superintendent's Office



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Minutes of the February 20, 2025, Regular Meeting of the Board of Trustees

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**REQUESTED ACTION**

Approve the Minutes of the February 20, 2025, Regular Meeting of the Board of Trustees.

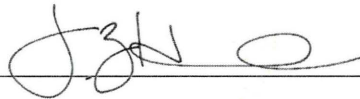
**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees held on February 20, 2025.

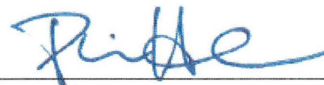
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

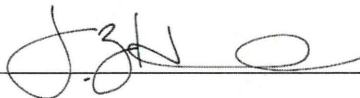
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on February 20, 2025.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**

**Thursday, February 20, 2025**  
**MINUTES**

**A. CALL TO ORDER**

The regular Board meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:31 PM by President Elvia M. Rivas.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sonia Alvarado, Vice President; Kristen “Kris” Brake, Clerk; Board Members Sarah S. Galvez and Flora Martinez.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Robert F. Gallagher, Assistant Superintendent (Learning & Teaching); Phil Hillman, Chief Business Official (Business Services); Dr. Alana Hughes-Hunter, Assistant Superintendent (SELPA & Equity); Dr. Hector Macias, Deputy Superintendent (Human Resources) and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No comments made.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board entered into Closed Session at 5:31 PM by unanimous vote of 5-0-0 by the Board of Trustees.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:00 PM.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Pledge of Allegiance was led by Nelson Favela, Director II, Special Education

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Alvarado and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Adoption of Agenda**, by unanimous vote of 5-0-0 by the Board of Trustees.

**E. RECOGNITIONS/PRESENTATIONS: None.**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC: None.**

**G. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Alvarado, seconded by Trustee Martinez, the Board of Trustees **APPROVED, Consent/Information**, by unanimous vote of 5-0-0 by the Board of Trustees.

a. **Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, February 6, 2025, Regular Meeting Minutes of the Board of Trustees;

b. **Business Services**

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers AP 2425-0220 (*Additional Supporting Information was Available Under Separate Cover*);

**APPROVED, Agenda Item b2**, Purchase Orders 454533 – 454708 (*Additional Supporting Information was Available Under Separate Cover*);

**APPROVED, Agenda Item b3**, Purchasing and Contracts Report (PCR) 2425-10;

**APPROVED, Agenda Item b4**, Acceptance of Gifts/Donations Report: GDR 2425-09;

c. **Human Resources:**

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report # CERT2425-0220;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report # CLA2425-0220;

**APPROVED, Agenda Item c3**, Adoption of Resolution 2024-25-84, Recognizing April 21-25, 2025 as National Public School Volunteer Week;

**APPROVED, Agenda Item c4**, Revised Substitute Pay Rate, Effective March 1, 2025;

**APPROVED, Agenda Item c5**, Revised Job Description for Central Kitchen Manager;

**APPROVED, Agenda Item c6**, Revised Job Description for Program and Operations Manager – Food & Nutrition Services;

d. **Learning & Teaching:** NONE.

e. **SELPA:** NONE.

**H. DISCUSSION/ACTION/PUBLIC HEARING:**

**Human Resources**

Upon a motion by Trustee Brake and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H1**, Adoption of Resolution 2024-25-85, Notification of Classified Layoffs, by unanimous vote of 5-0-0, by the Board of Trustees.

**Human Resources**

The **Public Hearing** opened at 6:04 PM for public comments regarding **Agenda Item H2**, Public Hearing regarding the Ontario-Montclair Teachers Association Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District. The Public Hearing closed at 6:05 PM. There were no comments made.

### **Human Resources**

The **Public Hearing** opened at 6:05 PM for public comments regarding **Agenda Item H3**, Public Hearing regarding the Ontario-Montclair School District Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Teachers Association. The Public Hearing closed at 6:06 PM. There were no comments made.

### **Human Resources**

Upon a motion by Trustee Martinez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item H4**, Adoption of Ontario-Montclair School District Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Teachers Association, by unanimous vote of 5-0-0, by the Board of Trustees.

### **Human Resources**

Upon a motion by Trustee Alvarado and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H5**, Adoption of Resolution 2024-25-86, Allowing Legal Provisions Authorizing Staff to Teach Local Assignments for the 2024 – 2025 School Year, by unanimous vote of 5-0-0, by the Board of Trustees.

## **I. CALL OUT OF CLOSED SESSION ACTIONS**

Dr. Hector Macias, Deputy Superintendent, Human Resources reported the following actions from Closed Session:

On a motion by Trustee Alvarado and a second by Trustee Brake, a vote of 5 to 0, the Board of Trustees voted to suspend without pay for three (3) working days, permanent classified employee Case #D-2024-25-002.

On a motion by Trustee Galvez and a second by Trustee Alvarado, a vote of 5 to 0, the Board of Trustees voted to suspend without pay for five (5) working days, permanent classified employee Case #D-2024-25-003.

## **J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Brake congratulated Chaffey High School for winning the San Bernardino Academic Decathlon for the fourth consecutive year and announced their advancement to the state competitions.

Trustee Sonia Alvarado highlighted her attendance at the Seussical Jr. Showcase at Serrano Middle School and encouraged the audience to attend.

Trustee Galvez thanked the audience for their presence and highlighted Resolution 2024-25-84, which recognizes April 21-25, 2025, as National Public School Volunteer Week. Trustee Galvez commended the many dedicated parents, guardians, and community members volunteering within OMSD. Trustee Galvez also gave a shout-out to Chaffey College and San Antonio Medical Center for providing world-class opportunities to OMSD students. Reflecting on the positive reaction to a quote she shared at the last board meeting, Trustee Galvez read a quote from Mother Teresa to thank everyone for their continued efforts and energy across the District.

Trustee Elvia M. Rivas expressed her gratitude to the Ontario Police Officers and OMSD Campus Safety Officers for ensuring the community's safety. Trustee Rivas thanked all District employees for their service to students and families and appreciated the dedication and efforts of all OMSD staff.



**K. SUPERINTENDENT’S COMMENTS**

Superintendent Dr. James Q. Hammond highlighted OMSD's recent recognition at the San Bernardino County School Board Association, where they were again honored for being selected as a CSBA Golden Bell Award Recipient. Dr. Hammond praised the outstanding ELOP program among many other exceptional programs within the District and emphasized that the award was a testament to the dedicated individuals who work beyond regular school hours and the various clubs and services offered across the District. Dr. Hammond expressed his gratitude to everyone who contributed to achieving the Golden Bell Award.

**L. INFORMATION/ANNOUNCEMENTS**

L1. Annual Update of the Ontario-Montclair School District Transportation Plan;

L5. Future Agenda Items

*(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322);*

L6. Next Regular Board Meeting:

**March 13, 2025 at 6:00 PM (Open Session)**

**Central Language Academy - 415 East G Street, Ontario, CA 91764**

Time and location may change.

\*Please refer to the posted Agenda or visit our District website,

72-hours prior to the Board Meeting

**M. ADJOURNMENT**

On a motion from Trustee Alvarado and a second by Trustee Martinez, the Board Meeting adjourned at 6:12 PM, by unanimous vote of 5-0-0 by the Board of Trustees.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

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**Kristen “Kris” Brake, Board Clerk**

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**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**

**Thursday, February 20, 2025**  
**MINUTES**

**A. CALL TO ORDER**

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**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sonia Alvarado, Vice President; Kristen “Kris” Brake, Clerk; Board Members Sarah S. Galvez and Flora Martinez.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Robert F. Gallagher, Assistant Superintendent (Learning & Teaching); Phil Hillman, Chief Business Official (Business Services); Dr. Alana Hughes-Hunter, Assistant Superintendent (SELPA & Equity); Dr. Hector Macias, Deputy Superintendent (Human Resources) and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No comments made.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board entered into Closed Session at 5:31 PM by unanimous vote of 5-0-0 by the Board of Trustees.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:00 PM.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Pledge of Allegiance was led by Nelson Favela, Director II, Special Education

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Alvarado and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Adoption of Agenda**, by unanimous vote of 5-0-0 by the Board of Trustees.

**E. RECOGNITIONS/PRESENTATIONS: None.**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC: None.**

**G. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Alvarado, seconded by Trustee Martinez, the Board of Trustees **APPROVED, Consent/Information**, by unanimous vote of 5-0-0 by the Board of Trustees.

**(Ref. a 1.2)**

a. **Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, February 6, 2025, Regular Meeting Minutes of the Board of Trustees;

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**APPROVED, Agenda Item c6**, Revised Job Description for Program and Operations Manager – Food & Nutrition Services;

d. **Learning & Teaching:** NONE.

e. **SELPA:** NONE.

**H. DISCUSSION/ACTION/PUBLIC HEARING:**

**Human Resources**

Upon a motion by Trustee Brake and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item H1**, Adoption of Resolution 2024-25-85, Notification of Classified Layoffs, by unanimous vote of 5-0-0, by the Board of Trustees.

**Human Resources**

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### **Human Resources**

Upon a motion by Trustee Martinez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item H4**, Adoption of Ontario-Montclair School District Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Teachers Association, by unanimous vote of 5-0-0, by the Board of Trustees.

### **Human Resources**

Upon a motion by Trustee Alvarado and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item H5**, Adoption of Resolution 2024-25-86, Allowing Legal Provisions Authorizing Staff to Teach Local Assignments for the 2024 – 2025 School Year, by unanimous vote of 5-0-0, by the Board of Trustees.

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**K. SUPERINTENDENT'S COMMENTS**

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**L. INFORMATION/ANNOUNCEMENTS**

L1. Annual Update of the Ontario-Montclair School District Transportation Plan;

L5. Future Agenda Items

*(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322);*

L6. Next Regular Board Meeting:

**March 13, 2025 at 6:00 PM (Open Session)**

**Central Language Academy - 415 East G Street, Ontario, CA 91764**

Time and location may change.

\*Please refer to the posted Agenda or visit our District website,

72-hours prior to the Board Meeting

**M. ADJOURNMENT**

On a motion from Trustee Alvarado and a second by Trustee Martinez, the Board Meeting adjourned at 6:12 PM, by unanimous vote of 5-0-0 by the Board of Trustees.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

\_\_\_\_\_  
**Kristen "Kris" Brake, Board Clerk**

\_\_\_\_\_  
**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

# Consent Calendar

## (b) Business Services

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Purchasing and Contracts Report (PCR 2425-11)**

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**REQUESTED ACTION**

Approve the contracts listed in the Purchasing and Contracts Report (PCR 2425-11).

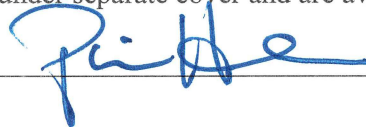
**BACKGROUND INFORMATION**

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

The fiscal impact and funding source(s) are delineated in the report.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 2425-11).

Approved by: James Q. Hammond, Superintendent



## Purchasing and Contracts Report (PCR 2425-11)

March 13, 2025

The following contracts are included in the March 13, 2025 agenda and are available under separate cover:

1. Notice of Completion for PO 453855 with **VASQUEZ CONSTRUCTION ENG** for south fencing line curbing at Montera Elementary School. At a final cost of \$28,990. [Originator: Purchasing/Fund: General]
2. Notice of Completion for PO 454322 with **BELLO CUSTOM CABINETS** for replacement countertops at Montera Elementary School. At a final cost of \$18,975. [Originator: Purchasing/Fund: General]
3. Contract C-245-173 with **BLAZERWORKS, LLC** to provide specialized academic instruction and services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2024 through June 30, 2025. Total cost not to exceed amounts on the rate sheet. [Originator: OMSD SELPA/Fund: SELPA]
4. Contract C-245-276 with **DOUBLETREE BY HILTON ONTARIO AIRPORT** to provide venue, A/V equipment and reception for the District-wide staff recognition program, Employee of the Year. Effective April 1, 2025. Total cost not to exceed \$15,000. [Originator: Human Resources/Fund: General/Other Local Revenue]
5. Contract C-245-462 with **KIDSREPTILEPARTIES.COM** to provide assembly for students at Ramona Elementary School. The assembly is aligned to and supports the science curriculum. Effective January 22, 2025 through June 30, 2025. Total cost not to exceed \$1,000. [Originator: Business Services/Fund: General]
6. Contract C-245-469 with **THE SPEECH EXCHANGE AND LANGUAGE THERAPY, INC.**, to provide specialized assessments and/or services in the area of speech and language to students in special education programs per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective March 1, 2025 through June 30, 2025. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: SELPA]
7. Contract C-245-481 with **VOCES BILINGUAL SPEECH PATHOLOGY, LLC** to provide specialized assessments and/or services in the area of speech and language to students in special education programs per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective March 1, 2025 through June 30, 2025. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: SELPA]
8. Contract C-245-484 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2024 – 25 Part C, Early Education Program. Effective July 1, 2024 through June 30, 2025. Grant in the amount of \$31,105. [Originator: Fiscal Services/Fund: General]
9. Contract C-245-485 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 21st Century Community Learning Centers Program. Effective July 1, 2024 through June 30, 2025. Grant in the amount of \$305,811.68. [Originator: Fiscal Services/Fund: General]
10. Contract C-245-486 with **DT ONTARIO HOTEL PARTNERS LESSEE LLC dba DOUBLETREE BY HILTON ONTARIO AIRPORT** for use of facilities to host Student of the Month recognition events for the 2025 – 2026 school year. Effective September 12, 2025 through April 10, 2026. Total cost not to exceed \$20,800. [Originator: OMSD SELPA/Fund: SELPA]

## Purchasing and Contracts Report (PCR 2425-11)

March 13, 2025

11. Contract C-245-487 with **VESTIS** to provide laundering services for uniforms. Effective July 1, 2025 through June 30, 2028. Total cost not to exceed \$9,328. [Originator: Transportation/Fund: General]
12. Contract C-245-488 with **RAPTOR TECHNOLOGIES, LLC** for the annual access fee for the Raptor Visitor Management system. Effective April 1, 2025 through March 31, 2026. Total cost not to exceed \$21,120. [Originator: Information Services/Fund: General]
13. Contract C-245-489 with **CITIZENS BUSINESS BANK** for deposit of monies at Food & Nutrition Services. Effective March 13, 2025. At no cost to the District. [Originator: Food & Nutrition Services]
14. Contract C-245-490 with **NEWSELA** for licenses to access professional development and resources to support ELA teaching and learning for teachers at Arroyo Elementary School. Effective February 12, 2025 through February 11, 2026. Total cost not to exceed \$4,700. [Originator: Business Services/Fund: Title I]
15. Contract C-245-491 with **SCHOLASTIC BOOK FAIRS** for a fundraising book fair at Vista Grande Elementary School. Effective February 21, 2025 through June 30, 2025. OMSD will receive a percentage of the proceeds as outlined in the agreement. [Originator: Business Services/Fund: General]
16. Contract C-245-492 with **SWS ENGINEERING, INC.**, for survey services District-wide. Effective March 21, 2025 through June 30, 2029. Total cost not to exceed \$25,000 per year. [Originator: Facilities Planning & Operations/Fund: General]
17. Contract C-245-494 with **FRIENDS OF FAMILY HEALTH CENTER** for the District to have an informational booth at the Spring Egg Hunt Health Fair. Effective March 29, 2025. At no cost to the District. [Originator: Learning & Teaching]
18. Contract C-245-495 for Memorandum of Understanding with **MICHAEL CHANG ONTARIO DELTAL CORP dba KIDS DENTAL LAND** to maximize and improve the oral health of OMSD students by increasing the compliance rate of assessments and providing access to dental care. Effective February 28, 2025 through June 30, 2028. At no cost to the District. [Originator: Learning & Teaching]
19. Contract C-245-497 with **WEST END YMCA** to have an information booth/table at Elderberry's Spring Festival. Effective February 24, 2024 through June 30, 2025. At no cost to the District. [Originator: Business Services]
20. Contract C-245-498 with **RAPTOR EVENTS, LLC** to provide two assemblies for students at Mariposa Elementary School. The assemblies are aligned to and support Preschool Learning Foundations. Effective February 25, 2025 through June 30, 2025. Total cost not to exceed \$800. [Originator: Business Services/Fund: Child Development]
21. Contract C-245-499 with **CHECKPOINT GAMING & TRAILERS** for a video game truck to provide pre-approved video games for Kinglsey Elementary School students as an incentive for improved iReady scores. Effective February 26, 2025 through June 30, 2025. Total cost not to exceed \$600. [Originator: Business Services/Fund: General]
22. Contract C-245-502 with **NICOLE MILLER & ASSOCIATES, INC.**, to provide investigation and security consultation. Effective February 1, 2025 through January 31, 2028. Total cost not to exceed \$60,000. [Originator: Business Services/Fund: General]

## Purchasing and Contracts Report (PCR 2425-11)

March 13, 2025

23. Contract C-245-503 with **DOUBLETREE BY HILTON ONTARIO AIRPORT** for the Models of Excellence program and community engagement events in support of OMSD's 5 Year Action plan to provide resources that encourages family engagement, promotes inclusivity and leadership skills. Effective April 14, 2025. Total cost not to exceed \$11,000. [Originator: Learning & Teaching/Fund: General]
24. Amendment M1 to Contract C-190-377 with **GALLAGHER BENEFIT SERVICES, INC.**, to provide employee benefit consulting services to the District and consult with its employees, representatives, agents and contractors, and provide Dependent Eligibility Audit Services. Amendment is to HIPAA Privacy. All other properties of agreement remain unchanged. [Originator: Fiscal Services/Fund: General]
25. Amendment M1 to Contract C-234-247 with **WILNER & O'REILLY** for legal guidance as requested by the District. Amendment is to fee schedule and cost. Amendment cost not to exceed \$20,000 annually for a revised total cost not to exceed \$50,000 annually. All other properties of agreement remain unchanged. [Originator: Business Services/Fund: General]
26. Amendment M1 Contract C-245-399 with **THE CITY OF ONTARIO PLANNING DEPARTMENT** to use the streets bordering the school district offices for the OMSD student cross-country mile run. The amendment is to add the encroachment permit application. Effective only on April 25, 2025. At no cost to the District. [Originator: Learning & Teaching]
27. Amendment M1 to Contract C-245-446 with **COVELO GROUP** to provide educational client staffing on an as-needed basis to serve the students of the District. Amendment is to terms and conditions. Effective January 9, 2025 through June 30, 2026. Total cost not to exceed amounts on rate sheet. [Originator: Learning & Teaching/Fund: General]
28. Amendment M2 to Contract C-223-521 with **FINALSITE** to provide web hosting and management software and support for an additional school site. Effective March 1, 2025 through June 30, 2028. At an additional cost of \$1,500. [Originator: Information Services/Fund: General]
29. Amendment M3 to Contract C-245-093 with **THE CITY OF ONTARIO RECREATION & COMMUNITY SERVICES** to hold sports events for OMSD students in support of physical fitness. The District will hold events at Bon View Park. The amendment is to use the baseball fields at Bon View Park. Effective December 10, 2024 through March 20, 2025. No change to cost. [Originator: Learning & Teaching/Fund: ELOP]
30. Authorize use of San Bernardino City Unified School District Agreement for RFP No. 21-21, on an as needed basis to utilize software and professional development in support of student engagement from **PANORAMA EDUCATION, INC.** Effective March 1, 2025 through June 30, 2028. Total cost not to exceed \$250,000 per year. [Originator: Purchasing/Fund: General]
31. Authorize use of Irvine Unified School District Bid No. 23/24-01, on an as needed basis, for the purchase of computer peripherals and technology related catalog items from **CDW GOVERNMENT INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective January 1, 2025 through June 30, 2026. Total cost not to exceed \$1,500,000 [Originator: Purchasing/Fund: General]



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Budget Adjustments – January 2025**

---

**REQUESTED ACTION**

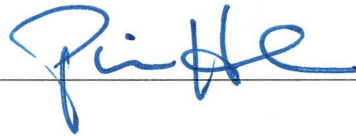
Approve Budget Adjustments for January 2025.

**BACKGROUND INFORMATION**

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District's budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District's budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit 'A' for approval/ratification.

Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve Budget Adjustments for January 2025.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	4,531	(4,531)
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	65,584	2,800	62,784
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	65,584	7,331	58,253
<u><b>Expenditures</b></u>			
Certificated Salaries	4,076,046	25,073,114	(20,997,068)
Classified Salaries	867,570	219,403	648,167
Employee Benefits	1,838,126	9,511,648	(7,673,522)
Books and Supplies	412,430	208,108	204,322
Other Operating Expenditures	938,392	299,511	638,881
Capital Outlay	-	-	-
Other Uses and Transfers Out	48	3,330	(3,282)
Subtotals – Expenditures	8,132,612	35,315,114	(27,182,502)
Net Increase/(Decrease) to Fund Balance			27,240,755

**General description of above budget transfers, increases and decreases:**

Updates are based on Second Interim projections that include salary and benefit supplemental and concentration re-allocation made in January 2025 budget adjustments. February 2025 budget adjustments will include the remaining budget adjustments for the Second Interim projections. Adjusted projected utility budgets based on updated assumptions. Routine budgeted revenues and expenditure adjustments are made between major object categories.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	63,214	-	63,214
Other State Revenue	46,616	51,483	(4,867)
Other Local Revenue	225	-	225
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	110,055	51,483	58,572
<u><b>Expenditures</b></u>			
Certificated Salaries	18,968	12,645	6,323
Classified Salaries	38,824	245,688	(206,864)
Employee Benefits	28,649	158,121	(129,472)
Books and Supplies	408,381	26,602	381,779
Other Operating Expenditures	24,439	20,915	3,524
Capital Outlay	-	-	-
Other Uses and Transfers Out	3,330	48	3,282
Subtotals – Expenditures	522,591	464,019	58,572
Net Increase/(Decrease) to Fund Balance			-

**General description of above budget transfers, increases and decreases:**

Adjusted Title III 2024-2025 award amount. Routine budgeted revenue and expenditure adjustments made between major object categories.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Building Fund**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	-	-	-
<u><b>Expenditures</b></u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	25,000	-	25,000
Other Operating Expenditures	495,600	130,000	365,600
Capital Outlay	24,061,000	1,457,422	22,603,578
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	24,581,600	1,587,422	22,994,178
Net Increase/(Decrease) to Fund Balance			<u>(22,994,178)</u>

**General description of above budget transfers, increases and decreases:**

Budgeted increase to expenditures represents planned construction projects, such as, Vina Danks Wellness, Arts, Technology Center. Routine budgeted revenue and expenditure adjustments made between major object categories.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities Fund**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	15,700	-	15,700
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	15,700	-	15,700
<u><b>Expenditures</b></u>			
Certificated Salaries	-	-	-
Classified Salaries	591	-	591
Employee Benefits	265	-	265
Books and Supplies	-	31,564	(31,564)
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	856	31,564	(30,708)
Net Increase/(Decrease) to Fund Balance			46,408

**General description of above budget transfers, increases and decreases:**

Budgeted increase to Other Local Revenue represents projected interest income. Routine budgeted revenue and expenditure adjustments made between major object categories.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Schools Facility Program**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	19,700	-	19,700
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	19,700	-	19,700
<u><b>Expenditures</b></u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	130,000	-	130,000
Capital Outlay	6,800,000	-	6,800,000
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	6,930,000	-	6,930,000
Net Increase/(Decrease) to Fund Balance			(6,910,300)

**General description of above budget transfers, increases and decreases:**

Budgeted increase to Other Local Revenue represents projected interest income. The budgeted increase in expenditures represents planned construction projects, such as the Vina Danks Modernization project. Routine budgeted revenue and expenditure adjustments made between major object categories.



**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve for Capital Outlay Project**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	7,985	2,100	5,885
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>7,985</u>	<u>2,100</u>	<u>5,885</u>
<u><b>Expenditures</b></u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	15,000	2,947	12,053
Other Operating Expenditures	35,000	115,000	(80,000)
Capital Outlay	1,188,000	175,000	1,013,000
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>1,238,000</u>	<u>292,947</u>	<u>945,053</u>
Net Increase/(Decrease) to Fund Balance			<u>(939,168)</u>

**General description of above budget transfers, increases and decreases:**

Budgeted increase to Capital Outlay expenditures represents planned technology projects. Routine budgeted revenue and expenditure adjustments made between major object categories.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self-Insurance**

Period Covered: **January 1, 2025 – January 31, 2025**

	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Net Change</b></u>
<u><b>Revenues</b></u>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	49,376	-	49,376
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	49,376	-	49,376
<u><b>Expenditures</b></u>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	-	-	-
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	-	-	-
Net Increase/(Decrease) to Fund Balance			49,376

**General description of above budget transfers, increases and decreases:**

Budgeted Other Local Revenue represents the increase in claims revenue.

# Consent Calendar

## (c) Human Resources

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Certificated Personnel Recommendations Report #CERT2425-0313

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**REQUESTED ACTION**

Approve Certificated Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Raquel Horigan	SPED Teacher/Berlyn	02/07/2025

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Ainaria Amir Ali	SPED Teacher/Sultana to TOA-SPED/Briggs-SPED	02/24/2025
Anthony Fernandez	SPED Teacher/Lincoln to Briggs-HR	03/06/2025
Amber Green	TOA/Wiltsey to Teacher/Wiltsey	01/06/2025
Rhonda O'Neil	Principal/Mission to Principal on Assignment/Briggs-HR & CWA	07/01/2025

**REHIRES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**CERTIFICATED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Christin-Romae Caparas	Substitute Teacher	02/25/2025
Mia Galdamez	Substitute Teacher	02/18/2025
Helen Hillman	Substitute Teacher	02/19/2025
Matthew Perez	Substitute Teacher	02/12/2025
Sarah Shamloo	Substitute Teacher	02/26/2025

**Certificated Personnel Recommendations Report #CERT2425-0313**  
March 13, 2025

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Alexandria Cameron	Teacher/Lincoln Extended Medical Leave	02/14/2025-02/23/2025
Alexandria Cameron	Teacher/Lincoln FMLA Leave	02/24/2025-05/19/2025
Kristina Denardo	Teacher/El Camino Extended Medical Leave	02/17/2025-02/26/2025
Robin Neiuber	Teacher/Vista Grande Extended Medical Leave	02/09/2025-03/17/2025
Andrew Ramirez	Teacher/Vina Danks Medical Leave	02/24/2025-03/31/2025
Jessica Reveles	Teacher/De Anza Medical Leave	02/24/2025-03/21/2025
Mara Sutton-Barnes	Speech Language Pathologist/Briggs-SPED Extended Medical Leave	02/02/2025-03/14/2025
Carmela Laforga Swartz	Speech Language Pathologist/Briggs-SPED Extended Medical Leave	02/06/2025-04/30/2025

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>APPROVED DATES</u></b>	<b><u>REVISED DATES</u></b>
None.			

**VARIABLE TERM WAIVER**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Raquel Horigan	SPED Teacher/Berlyn	06/30/2025

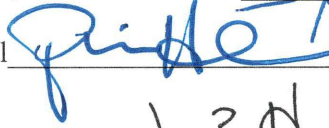
**Certificated Personnel Recommendations Report #CERT2425-0313**

March 13, 2025

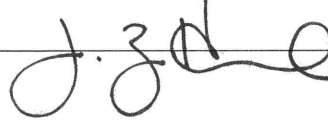
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official



Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Classified Personnel Recommendations Report #CLA2425-0313**

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**REQUESTED ACTION**

Approve Classified Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Cira Abundis	Proctor/Vineyard	02/20/2025
Lizette Baeza	Food Service Asst. II/Oaks	02/24/2025
Amaris Correa	IA-Learning Needs/Kingsley	02/24/2025
Misty Garcia	Proctor/Moreno	02/18/2025
William Garcia	Proctor/Del Norte	02/18/2025
Dominic Ortiz	Bus Driver/Transportation	02/26/2025
Duyen Nguyen	IA-Learning Needs/Monte Vista	02/13/2025
Silvia Saldivar	Library Media Asst./Vineyard	02/13/2025
Rosaria Schiro	Clinical Supervisor/Health & Wellness	03/31/2025
Sherrie Wheeler	Proctor/Lehigh	02/24/2025

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Gilberto Guerrero	Ground Maintenance Worker I/Briggs-Operations to Ground Maintenance Worker II/Briggs-Operations	02/19/2025
Dolores Hernandez	Bus Driver/Transportation 6 hours to 7.75 hours	02/24/2025
Pedro Lopez Jr.	Grounds Maintenance Worker II/Briggs-Operations to Utility Maintenance Worker/Briggs-Operations	02/19/2025
Heidi Moreno	Special Needs Program Asst./Sultana to Berlyn	01/24/2025
Alondra Olmedo	Special Needs Program Asst./Berlyn to Lincoln	02/24/2025
Monica Sanchez Ramirez	Bus Driver/Transportation 7 hours to 7.75 hours	02/18/2025
Susana Rivera	Food Service Asst. I/Bon View 3 hours to Elderberry 6 hours	02/24/2025
Celeste Saldana	Attendance Technician/Serrano to District Student Records Specialist/Briggs-CWA	02/25/2025
Susan Soltra	Bus Driver/Transportation 6 hours to 7 hours	02/18/2025
Monica Velasco	Bus Driver/Transportation 6 hours to 7 hours	02/18/2025
Nathaly Wheat	Administrative Asst. II/Briggs-L&T to Executive Asst./Briggs-L&T	03/27/2025



**Classified Personnel Recommendations Report #CLA2425-0313**  
March 13, 2025

**CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Julie Kerth	Substitute Special Needs Program Asst.	02/24/2025
Makenzy Moreno	Substitute Special Needs Program Asst.	02/18/2025
Amber Orozco	Substitute Special Needs Program Asst.	02/24/2025

**REHIRE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**SHORT TERM ASSIGNMENT CLASSIFIED PERMANENT EMPLOYEES AND SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Gina Bustos	IA-Learning Needs/Wiltsey	02/18/2025-05/22/2025
Carol Courland	Classified Trainer/Arroyo	02/01/2025-05/22/2025
Jason Emmons	Custodian/Briggs-Operations	07/01/2024-06/30/2025
Vanessa Gonzalez	School Office Asst. I/Briggs-CWA	01/22/2025-05/22/2025
Kiana Grider	Special Needs Program Asst./Lincoln	02/14/2025-05/23/2025
Adalgisa Machuca	Special Needs Program Asst./Oaks	02/12/2025-05/23/2025
Ayden Macias	Student Mentor & Campus Asst./Howard	02/18/2025-03/15/2025
Makenzy Moreno	Special Needs Program Asst./Lincoln	02/18/2025-05/23/2025
Jorge Gonzalez Najera	Custodian/Briggs-Operations	07/01/2024-06/30/2025
Priscilla Ramirez	IA-Learning Needs/Monte Vista	12/10/2024-02/17/2025
Alex Rodriguez	Student Mentor & Campus Asst./Elderberry	11/01/2024-03/21/2025
Kenya Serrano	IA-Learning Needs/Bon View	01/06/2025-03/31/2025

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Caleb Castaneda	Student Mentor & Campus Asst./Serrano Medical Leave	02/18/2025-04/30/2025
Luisa Sanchez Escobar	Insurance Enrollment Specialist/Briggs-Health & Wellness Intermittent FMLA Leave	01/02/2025-01/02/2026
Priscilla Galdamez	Lead Food Service Asst. II/Vina Danks Medical Leave	01/10/2025-04/04/2025
Leesette Handavak	LVN/Vineyard FMLA Leave	03/21/2025-04/18/2025

**Classified Personnel Recommendations Report #CLA2425-0313**  
March 13, 2025

**REQUESTS FOR LEAVE OF ABSENCE** (continued)

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Maria Elena Huizar-Varela	Proctor/Euclid Medical Leave	03/10/2025-05/12/2025
Christina Ochoa	IA-Preschool Inclusion/Sultana Medical Leave	02/06/2025-03/06/2025
Yesenia Miranda	Special Needs Program Asst./Lincoln Extended Medical Leave	02/17/2025-03/02/2025
J'Kara Moore	Bus Driver/Transportation FMLA Leave	02/10/2025-02/21/2025
Diego Mora	PE Asst./Briggs-L&T Unpaid Leave (Full day on Wednesdays and 1 hour on Thursdays)	02/19/2025-06/13/2025
Kassandra Ortega	Early Childhood Education Asst./Haynes Unpaid Leave	02/24/2025-05/22/2025
Maria Perez	Behavior Intervention Asst./El Camino Unpaid Leave (2 hours per day)	02/24/2025-04/04/2025
Miriam Quates-Jackson	IA-Learning Needs/Lehigh Medical Leave	02/12/2025-02/28/2025
Jocelyne Sanchez	Special Needs Program Asst./Sultana Extended Medical Leave	02/08/2025-02/18/2025
Brittaney Smith	Special Needs Program Asst./Moreno FMLA Leave	02/20/2025-05/14/2025
Serena Spencer	Registered Behavior Technician/Serrano FMLA Leave	02/11/2025-05/05/2025
Shanna Taylor	Bus Driver/Transportation Extended Medical Leave	02/14/2025-04/30/2025
Michelle Venegas	Speech Language Pathologist Asst./Briggs-SPED Medical Leave	02/24/2025-05/07/2025

**Classified Personnel Recommendations Report #CLA2425-0313**

March 13, 2025

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>APPROVED DATES</u></b>	<b><u>REVISED DATES</u></b>
Ericka Nicole Lopez	Special Needs Program Asst./ Lincoln Medical Leave	11/01/2024-03/03/2025	11/01/2024-02/20/2025

**RETIREMENT, RESIGNATION, PROBATIONARY RELEASE, LAYOFF AND TERMINATION**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Paola D'Aloia-Pascuzzo	Behavior Health Lead Office Specialist/Health & Wellness	03/31/2025
Leza Me Elisaldez	PE Asst./Briggs-L&T	02/26/2025
Erika Flanagan	Inventory Control Technician/Food & Nutrition	02/19/2025
Lorena Gallo	Food Service Asst./Sultana	02/18/2025
Carli Gross	PE Asst./Briggs-L&T	02/21/2025
Anthony Guerra	PE Asst./Briggs-L&T	02/24/2025
Jaime Juarez	Food Service Asst./Central	01/28/2025
Asuncion Guzman Nunez	Instructional Asst./El Camino	01/31/2025

**REPORT OF ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON  
FEBRUARY 20, 2025:****Position Title:** Permanent Employee**Action Taken:** On a motion by Trustee Alvarado a second by Trustee Brake and a vote of 5 to 0, the Board of Trustees voted to suspend without pay for three (3) working days, permanent classified employee Case #D-2024-25-002.**Position Title:** Permanent Employee**Action Taken:** On a motion by Trustee Galvez a second by Trustee Alvarado and a vote of 5 to 0, the Board of Trustees voted to suspend without pay for five (5) working days, permanent classified employee Case #D-2024-25-003.

Prepared by: Hector Macias, Deputy Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** Adoption of Resolution 2024-25-87, Recognizing the 2024 – 2025 Classified and Certificated Employees of the Year

---

**REQUESTED ACTION**

Adoption of Resolution 2024-25-87, Recognizing the 2024 – 2025 Classified and Certificated Employees of the Year.


**BACKGROUND INFORMATION**

The Board of Trustees has authorized an Employee of the Year program for both classified and certificated employees. Human Resources, with input from the Ontario-Montclair Teachers Association and California School Employees Association and its Chapter #108, developed a process for sites and major District Divisions to select a certificated and a classified employee. Following their process, each site and major District Divisions selected both a classified and certificated employee.

Exhibit A is the list of employees who have been selected as Employees of the Year for their site or division and nominated for selection as Employees of the Year for the Ontario-Montclair School District (OMSD) and Resolution 2024-25-87 as Exhibit B.

The Vida Federal Credit Union has a prominent commitment to supporting the students, parents, staff and community of the Ontario-Montclair School District through their partnership, generous donation, and ongoing support. The Vida Federal Credit Union will also be generously providing to one classified and one certificated employee with a check of \$1,000 for a total of \$2,000 donation.

It is our honor to recognize these employees of their “above and beyond” service to the students, staff and community of OMSD.

Prepared by: Hector Macias, Deputy Superintendent, Human Resources 

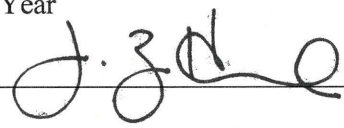
**FINANCIAL IMPLICATIONS**

The costs for the certificates and awards, not to exceed \$2,500, have been expended from Human Resources Administration budget.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the adoption of Resolution 2024-25-87, Recognizing the 2024 – 2025 Classified and Certificated Employees of the Year

Approved by: James Q. Hammond, Superintendent 





# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## 2024 – 2025 Employee of the Year

CLASSIFIED			CERTIFICATED	
SITE/DEPARTMENT	NAME	POSITION	NAME	POSITION
Arroyo Elementary	Susan Magri	Data-Media Asst.	James Delva	Teacher-SPED
Berlyn Elementary	Cynthia Simpson	IA-Learning Needs	Jessica Walls	Teacher-SPED
Bon View Elementary	Erika Roybal	Student Mentor & Campus Asst.	Ines Capetillo	Teacher
Buena Vista Arts-Integrated	Alejandra Ramirez	School Office Assistant I	Loridana Lopez	Teacher
Central Language Academy	Victor Alvarez Jr.	Student Mentor & Campus Asst.	Dandelion Otero	Teacher
Corona Elementary	Grace Estevez	School Office Asst. I	Malena Peterson	Teacher on Assignment
Del Norte Elementary	Katya Casillas	Instructional Asst.	Jonathan Guajardo	Teacher
Edison Elementary	Victoria Espinoza	Student Mentor & Campus Asst.	Destinee Lucero	Teacher on Assignment
El Camino Elementary	Taylor Stivers	School Family Outreach Asst.	Penny Frailey	Teacher on Assignment
Elderberry Elementary	Brianna Santos	School Family Outreach Asst.	Amanda Sanchez	Teacher
Euclid Elementary	Evelyn Barrios	Instructional Assistant	Tracy Kindel-Rank	Teacher on Assignment
Hawthorne Elementary	Lucila Leon	Special Needs Program Asst.	Laura Breslau	Teacher
Haynes Elementary	Valerie Correa	Student Mentor & Campus Asst.	Lyndsey Vioral	Teacher
Howard Elementary	Janet Rodriguez	School Office Assistant I	Juan Medina	Teacher
Kingsley Elementary	Adriane Loomis	School Administrative Asst. I	Valerie Cabrera	Teacher
Lehigh Elementary	Sara Zatarain	Proctor	Rebecca Young	Teacher
Lincoln Elementary	Angelica Olmedo	Special Needs Program Asst.	Jessica Woerz	Teacher on Assignment
Mariposa Elementary	Monica Salazar	School Administrative Asst. I	Veronica Juarez	Teacher
Mission Elementary	Elizabeth Martinez	School Family Outreach Asst.	Yvette Lazo	Teacher-SPED
Montera Elementary	Maya Luna	School Family Outreach Asst.	Alecia Montgomery	Teacher
Monte Vista Elementary	Marina Holguin	Instructional Asst.	Amy Packer	Teacher on Assignment
Moreno Elementary	Marta Alvarez	IA-Learning Needs	Jorge Ramos	Teacher
OMSD Online Academy	Carolina Silva	School Office Asst. I	Jenelee Roxas	Teacher
Ramona Elementary	Gloria Brisenio	Custodian	Jacob Meraz	Teacher-SPED
Sultana Elementary	Dena Apodaca	Student Mentor & Campus Asst.	Mary Timassy	Teacher
Vineyard STEM	Alejandrina Duran	School Family Outreach Asst.	Nicholas Mendez	Teacher-SPED
Vista Grande Elementary	Cesar Rosales	Custodian	Judith Carrasco	Teacher
De Anza Middle	Aaron Lara	School Family Outreach Asst.	Martha Banuelos-Sotelo	Teacher on Assignment
Oaks Middle	Jason Hickman	Student Mentor & Campus Asst.	Celeste Messina	School Counselor
Serrano Middle	Omar Becerra-Rojas	Head Custodian II	Ashley Tobin	Teacher
Vernon Middle	Bianca Jimenez	School Office Asst. II	Alberto Mancillas	Teacher
Vina Danks Middle	Sasha Valle	School Family Outreach Asst.	Sandra Castillo	Teacher on Assignment
Wiltsey Middle	Sandra Estrada	School Office Asst. II	Kandyce Valverde	Teacher on Assignment
Business Services Division	Ernesto Buenrostro	Network Systems Tech.		
Learning & Teaching Division	Adriana Puente	Fiscal Service Specialist	Ronda Weink	Teacher on Assignment
SELPA/Special Education	Arcelia Ramirez	Administrative Asst.	Yen Luong	Psychologist
Human Resources Division	Andrew Keo	Videographer		

Exhibit B



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**RESOLUTION 2024-25-87**

*Recognizing 2024 – 2025 Employees of the Year*

**WHEREAS**, the mission of the Ontario-Montclair School District is to provide all students with a world-class education in safe, respectful and welcoming school environments that empowers students, staff and families to be successful in a dynamic global society and to cultivate college, career and community partnerships; and

**WHEREAS**, Ontario-Montclair School District has employees with a diverse set of talents and a true dedication to nurture students of the District; and

**WHEREAS**, the Ontario-Montclair School District has held a tradition of recognizing exemplary staff through the Employee of the Year program who serve to promote and exemplify the mission of the District; and

**WHEREAS**, these distinguished employees are recognized and nominated by their peers for their contributions to the establishment and implementation of a world-class educational experience and creating a positive instructional environment; and

**WHEREAS**, the Board of Trustees wishes to recognize the dedication and commitment of the Ontario-Montclair School District 2024 – 2025 Employees of the Year who strive for excellence in all areas relative to the educational community; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Ontario-Montclair School District hereby recognizes the 2024 – 2025 Employees of the Year.

**PASSED AND ADOPTED** this thirteenth day of March 2025, by the Board of Trustees of the Ontario-Montclair School District of San Bernardino County, California.

**Attest:**

\_\_\_\_\_  
Elvia M. Rivas, Board President

\_\_\_\_\_  
Sonia Alvarado, Board Vice-President

\_\_\_\_\_  
Kristen "Kris" Brake, Board Clerk

\_\_\_\_\_  
Flora Martinez, Board Member

\_\_\_\_\_  
Sarah S. Galvez, Board Member

\_\_\_\_\_  
James Q. Hammond, Ed.D., Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** Adoption of Resolution 2024-25-88, Recognizing April 22, 2025 as California School Bus Drivers Appreciation Day

---

**REQUESTED ACTION**

Approve the adoption of Resolution 2024-25-88, Recognizing April 22, 2025 as California School Bus Drivers Appreciation Day.

**BACKGROUND INFORMATION**

School bus drivers perform their services for thousands and thousands of student trips every year. It is fair to say, that the men and women driving school buses have played an enormous role in the education of children. School Bus Drivers Day was created in 2009 by the California State Assembly, is a well-deserved salute in the direction of all of those men and women who dedicate their lives to helping children get to school every day, while staying patient, helpful and positive all throughout.

Ontario-Montclair School District bus drivers are some of the most professional drivers in the state, and they are passionate about what they do. They are to be applauded for their extraordinary safety record, and the pride they take every day in the safe transportation of the OMSD's children.

Each year, the California State Assembly and California Department of Education recognizes the hard and dedicated service provided by California school bus drivers. The safety of children rests in the hands of trained school bus drivers each school day. Therefore, the State of California declares the fourth Tuesday of April as School Bus Drivers Appreciation Day in California.

In alignment with the California State Assembly and California Department of Education the Ontario-Montclair School District recognizes the dedication and commitment of bus drivers. The Board of Trustees adopted Resolution 2024-25-88 (Exhibit A) for their efforts in ensuring the safety and well-being of students.

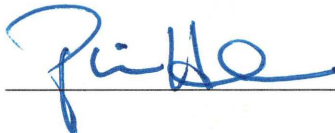
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the adoption of Resolution 2024-25-88, Recognizing April 22, 2025 as California School Bus Drivers Appreciation Day.

Approved by: James Q. Hammond, Superintendent





**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**RESOLUTION 2024-25-88**

**RECOGNIZING APRIL 22, 2025 AS**  
**CALIFORNIA SCHOOL BUS DRIVERS APPRECIATION DAY**

**WHEREAS**, the safety of our children rests in the hands of trained school bus drivers each school day; and

**WHEREAS**, great amounts of personal time and energies for bus driver's initial training and maintaining current licensing, skills, and knowledge of school bus laws through continuing education classes are expended by drivers; and

**WHEREAS**, school bus drivers often face natural and unnatural hazards in the performance of their duties; and

**WHEREAS**, school bus drivers frequently assist students in learning and growing in appropriate interactive peer and adult behaviors through counseling and/or disciplinary techniques; and

**WHEREAS**, school bus drivers consistently demonstrate patience and kindness toward students, parents, and school staff in the performance of their duties; and

**WHEREAS**, school bus drivers consistently demonstrate an awareness of and direct attention to school bus and school bus routes, mechanical, and safety conditions; and

**WHEREAS**, many school bus drivers perform their services for countless accident free miles, year after year.

**NOW, THEREFORE**, be it resolved, that the Ontario-Montclair School District recognizes School Bus Drivers on April 22, 2025, for their continued and excellent services to the youth.

**PASSED AND ADOPTED** this thirteenth day of March 2025, by the Board of Trustees, Ontario-Montclair School District, County of San Bernardino, California.



Attest:

---

Elvia M. Rivas, President  
Board of Trustees

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Adoption of Resolution 2024-25-89, Recognizing April 28, 2025 – May 2, 2025, as School Nutrition Employees Week

---

**REQUESTED ACTION**

Approve the adoption of Resolution 2024-25-89, Recognizing April 28, 2025 – May 2, 2025 as School Nutrition Employees Week.

**BACKGROUND INFORMATION**

Each year, the School Nutrition Association recognizes the hard work and dedicated service provided by School Nutrition employees. School Nutrition Employees Week is a great way to acknowledge all of the hard work of the Ontario-Montclair School District cafeteria staff. This serves as a reminder of how these hardworking professionals are super heroes that deserve recognition.

Studies show that one in five U.S. children are living in poverty. The food students receive in schools may be the most nutritious and sadly, only meals some students get each day. School food service staff make sure students are fed healthy and nutritious foods so they can succeed in and outside of the classroom. The District acknowledges the hard work, care and professionalism these men and women put into their jobs every single day. These educators are heroes because they meet the needs of the whole student.

The Ontario-Montclair School District celebrates the role that school nutrition professionals play in schools and with students throughout the year, but especially during School Nutrition Employees Week. Ontario-Montclair School District recognizes the dedication and commitment of Food & Nutrition Services employees by adopting Resolution 2024-25-89 (Exhibit A).

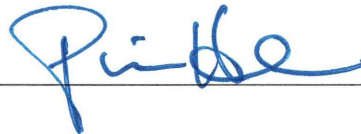
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

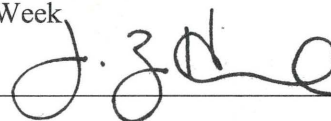
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the adoption of Resolution 2024-25-89, Recognizing April 28, 2025 – May 2, 2025 as School Nutrition Employees Week.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**RESOLUTION 2024-25-89**

***RECOGNIZING APRIL 28, 2025 – MAY 2, 2025  
AS SCHOOL NUTRITION EMPLOYEES WEEK***

**WHEREAS**, the School Nutrition Association has designated the week of April 28, 2025 – May 2, 2025 as School Nutrition Employees Week; and

**WHEREAS**, the observance of “School Nutrition Employees Appreciation Week” presents a special opportunity to recognize the competence, dedication, and commitment of the food service employees in the Ontario-Montclair School District; and

**WHEREAS**, nutritious school meals are an essential part of the school day; and

**WHEREAS**, Food & Nutrition Services employees are committed to providing healthful, nutritious meals to the District’s children and

**WHEREAS**, the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and

**WHEREAS**, Food & Nutrition Services employees demonstrate, on a consistent basis, their concern through patience and kindness towards our students; and

**WHEREAS**, their efforts and commitment to children and their contributions are extremely important to the overall operations of our schools.

**NOW, THEREFORE**, be it resolved, that the Ontario-Montclair School District recognizes Food & Nutrition Services employees during the week of April 28, 2025 – May 2, 2025 for their continued and excellent services to the children of OMSD.

**PASSED AND ADOPTED** this thirteenth day of March 2025, by the Board of Trustees, Ontario-Montclair School District, County of San Bernardino, California.



Attest:

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Elvia M. Rivas, President  
Board of Trustees

# Consent Calendar

## (d) Learning & Teaching

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District (OMSD) - Sponsored Travel/Conference/Business for Non-District Employees TCB2425-05**

---

**REQUESTED ACTION**

Approve the Ontario-Montclair School District (OMSD) - Sponsored Travel/Conference/Business for Non-District Employees TCB2425-05.

**BACKGROUND INFORMATION**

The Ontario-Montclair School District 2021 – 2026 Five Year Action Plan's Mission states "The Ontario-Montclair School District is committed to providing a world class education to our students in safe, respectful, culturally responsive and welcoming school environments that value and empowers students, staff, and families to be successful in a dynamic global society by cultivating college, career, and community partnerships." Throughout the year, parents of OMSD students participate in a myriad of committees, meetings, professional development and in supporting their students' academic achievements. The District wishes to support these parents and/or non-District employees in their endeavor to assist the District in meeting the various State and Federal compliance regulations, and in their students' achievements. To that end, during the year, non-District employees, committee representatives and/or parents supporting their student's achievements may be asked to participate in trainings, meetings, conferences and/or serve on committees or accompany their student on a scholastic event.

All travel expenses for non-District employees must be approved by the Board of Trustees and travel expenses may be paid for non-employees representing the District on official business. Expenses will be reimbursed on the basis of actual, necessary and reasonable expenses as approved by the management employee requesting and arranging the travel/conference. Mileage reimbursement will be in an amount equal to the reimbursement rate approved by the Internal Revenue Service (IRS) and any change in the reimbursement rate will coincide with the effective date of the IRS's revisions. Original, itemized receipts are required to document all expenses (except mileage).

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching 

**FINANCIAL IMPLICATIONS**

As non-employees are asked to and granted approval for District conferences and other business, expense reimbursement obligations may be incurred. Exhibit A provides a listing of upcoming conferences/District business that may have non-employee expense obligations.

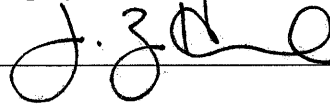
Reviewed by: Phil Hillman, Chief Business Official 

**Ontario-Montclair School District (OMSD) - Sponsored Travel/Conference/Business for Non-District Employees TCB2425-05**  
March 13, 2025

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Ontario-Montclair School District (OMSD) - Sponsored Travel/Conference/Business for Non-District Employees TCB2425-05.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

**Exhibit A**

**Ontario-Montclair School District (OMSD) - Sponsored Travel/Conference/Business for  
Non-District Employees TCB2425-05**

March 13, 2025

<b>School/Department</b>	<b>Location</b>	<b>Dates</b>	<b>Event</b>
SELPA & Equity	San Bernardino, CA	April 5, 2025	PBS Kids Camp



# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **2023 – 2024 School Accountability Report Cards (SARC) for 33 Ontario-Montclair School District (OMSD) School Sites** *(Additional Supporting Information Available Under Separate Cover)*

---

## **REQUESTED ACTION**

Approve the 2023 – 2024 School Accountability Report Cards (SARC) for 33 Ontario-Montclair School District (OMSD) School Sites. *(Additional Supporting Information Available Under Separate Cover)*

## **BACKGROUND INFORMATION**

Education Code Section 35256 requires the Governing Board of each school district to annually issue a School Accountability Report Card (SARC) for each school in a school district, publicize such reports, and notify parents or guardians of students that a copy will be provided upon request. The SARC is completed mainly with data provided by the California Department of Education that comes from the previous school year which is why SARCs are one year behind. State law requires that the SARC contain all of the following:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data Schools are required to have facility inspections

Specifically, State law requires that the facility inspection be reflected on the SARC in accordance with EC Sections 33126 and 33126.1. The Office of Public School Construction (OPSC) Facility Inspection Tool (FIT) or a locally developed instrument that meets the same legal requirements must be utilized during these inspections to determine if a school facility is in "good repair" and to rate the facility accordingly. LEAs should ensure that the data collected in the most recent available FIT report is used to populate the SARC regarding the school facility conditions and the "good repair status" of facilities.

The 33 Ontario-Montclair School District schools' SARCs met the requirements set forth in Education Code 33126 and were published by the February 1, 2025 deadline. The School Accountability Report Cards for each school site can be found on the schools' websites or on the California Department of Education SARC website.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching 

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**2023 – 2024 School Accountability Report Cards (SARC) for 33 Ontario-Montclair School District (OMSD) School Sites** *(Additional Supporting Information Available Under Separate Cover)*  
March 13, 2025

**FINANCIAL IMPLICATIONS**

Financial implications are noted on each school's School Accountability Report Card (SARC).

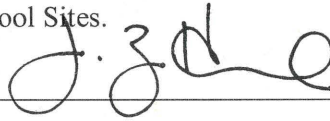
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the 2023 – 2024 School Accountability Report Cards (SARC) for 33 Ontario-Montclair School District (OMSD) School Sites.

Approved by: James Q. Hammond, Superintendent



# Consent Calendar

## (e) SELPA

Consent Calendar: (e) SELPA

**NONE**

# Discussion/Action/Public Hearing

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** Annual Update of the Ontario-Montclair School District (OMSD) Transportation Plan

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## **REQUESTED ACTION**

Approve the Annual Update of the Ontario-Montclair School District (OMSD) Transportation Plan.

## **BACKGROUND INFORMATION**

As a condition of receiving apportionments under Education Code Section 41850.1, a local educational agency is required to develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils in Transitional Kindergarten, Kindergarten, and any of grades 1 to 6, inclusive, and low-income families of students in grades 7 and 8. Local education agencies that have adopted a plan need to update the plan by April 1 each year.

The previous Transportation Plan was adopted by the Board of Trustees as a multiyear plan on March 7, 2024. However, recent changes to California Department of Education require an annual update. As such, this plan will supersede any previously adopted plan. The initial Transportation Plan was developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other educational partners.

The updated Ontario-Montclair School District (OMSD) Transportation Plan is presented as Exhibit A for approval. This plan was presented to the Board of Trustees for information at the February 20, 2025 Board Meeting.

The plan shall include the following components:

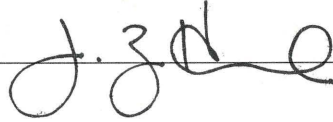
- The plan shall be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders.
- The plan shall be presented and adopted by the governing board of the local educational agency.
- A description of the local educational agency's transportation services that would be accessible to pupils with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.).
- A description of how unduplicated pupils, as defined in subdivision (b) of Education Code Section 42238.02, would be able to access available home-to-school transportation at no cost to the pupils.

**Approval of the Annual Update of the Ontario-Montclair School District (OMSD) Transportation Plan**

March 13, 2025

- The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils.
- Nothing in a local educational agency's plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

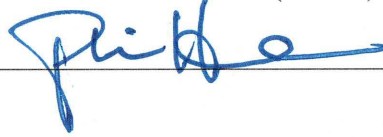
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS:**

The financial implications are noted in the Ontario-Montclair School District (OMSD) Transportation Plan.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Annual Update of the Ontario-Montclair School District (OMSD) Transportation Plan.

Approved by: James Q. Hammond, Superintendent

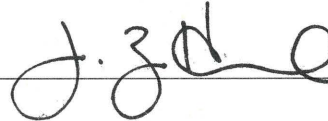


Exhibit A

# **Ontario-Montclair School District Transportation Plan**



**Alice M. Gray Transportation Services Center**

**1442-B S. Bon View Ave.**

**Ontario, CA 91761**

**(909) 930-6766**

**<https://www.omsd.net>**

**February 2025**



# **Ontario-Montclair School District**

## **Board of Trustees**

Sonia Alvarado

Kristen Brake

Sarah S. Galvez

Flora Martinez

Elvia M. Rivas

## **Cabinet**

James Q. Hammond, Ed.D., Superintendent

Hector Macias, Ph.D., Deputy Superintendent, Human Resources

Robert F. Gallagher, Assistant Superintendent, Learning & Teaching

Phil Hillman, Chief Business Official, Business Services

Alana Hughes-Hunter, Ed.D., Assistant Superintendent, SELPA & Equity

## **Transportation Officers**

Tatia Florence, Director

Gilbert Castro, Assistant Director



## **General Information**

### **Purpose of the Transportation Plan**

As a condition of receiving apportionments under Education Code Section 41850.1, a local educational agency is required to develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils in Transitional Kindergarten, Kindergarten, and any of grades 1 through 6, inclusive, and low-income families of students in grades 7 and 8. The initial plan shall be adopted by the local educational agency's governing board on or before April 1, 2023, and updated by April 1 each year thereafter. In accordance with Education Code Sections 39800.1 and 41850.1, this Transportation Plan is presented to the Board of Trustees for approval.

### **About Ontario-Montclair School District**

Ontario-Montclair School District (OMSD) was founded in 1884 and serves a 26 square mile area which covers Montclair, portions of Ontario, portions of Upland, and portions of unincorporated areas within San Bernardino County. By student enrollment, the District is the third largest elementary district in the State and serves approximately 18,500 students attending 22 elementary schools, 6 middle schools, 4 K-8 schools and one online school. Included in the 33 schools are magnet and academy programs, each of which is uniquely designed to provide an option for students to become fully immersed in an enhanced specially designed course of study, and two alternative programs. OMSD boasts two California Distinguished Schools, eleven Gold Ribbon Schools, International Baccalaureate Schools, a GATE Magnet, a Science Magnet, Dual Language Academies, Arts-integrated Magnet schools and many AVID Schools, as well as many other recognized programs.

As part of the District's Local Control Accountability Plan (LCAP), transportation services are specifically identified within Goal #1.1-Transportation & Safety. Specifically, this LCAP section states: *"The Business Services Division will provide bus transportation to and from school to students who live 3.5 miles away from their school to promote daily student academic and social emotional learning engagement (school connectedness, decreased chronic absenteeism, and improved attendance), principally directed to meet our Low Income and Foster Youth students, since transportation is a challenge for our low-income students. The Transportation Department partners with other District departments and programs to ensure its alignment with the LCAP."*

The Mission Statement of OMSD is as follows: Ontario-Montclair School District is committed to providing a world-class education to all students in safe, respectful, culturally responsive, and welcoming environments that value and empower students, staff, and families to be successful in a dynamic global society by cultivating college, career, and community partnerships.

### **Transportation Plan Development**

The Transportation Plan was developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other educational partners. The Transportation Plan Advisory Committee (TPAC) held an annual in-person meeting on Thursday, February 15, 2024 to gather input from educational partners. Additionally, the Transportation Department distributed

a Google survey to school administrators, teachers, parents and middle school students to compile additional contributions.

The educational partner input included the following considerations for the plan:

- Conduct an annual review of minimum/maximum walking distances as it relates to District transportation services;
- Consider safe routes to schools and analyzing if service may be necessary in challenging areas;
- Increase awareness of local transit systems;
- Consider all available funding sources to enhance offers to all students; and
- Emphasis on continued collaboration with the District's Child Welfare, Attendance and Records and Health and Wellness Services Departments.

### **Transportation Services Highlights**

During 2024 – 2025, Transportation Department is managing resources to support a diverse student body, especially with the 660 students being transported every day across 47 blended routes. The department utilizes a combination of 51 bus and car drivers, along with three Instructional Assistant Learning Needs Bus Aides, and is committed to meeting the varied needs of the students' supportive services, particularly those with special education needs.

The department currently operates special education routes serving students within the District along with non-public schools and county programs. The combined fleet of 82 vehicles which includes 56 vehicles capable of transporting students with wheel chairs. The department also provides additional safety equipment as needed such as integrated or safeguard star seats, safety vest and buckle guards.

In the past several years, the Transportation Department has implemented a number of improvements to increase and improve services to OMSD students and their families. These improvements include:

- Increasing the minimum number of hours for permanent bus drivers to 6 hours from 5½ hours to improve student routes.
- Increasing the number of working months per year for permanent bus drivers to 11 months from 10 months to assist with summer school programming.
- Significantly reducing the reliance on outside vendors for home-to-school transportation services by increasing internal capacity by purchasing additional school buses and hiring additional bus drivers.
- Maintaining an internal training/recruiting program whereby newly hired employees are trained to become full-fledged bus drivers by acquiring a commercial license and school bus driver certificate.
- Implementing advanced software systems to more effectively plan bus routes, communicate with bus/car drivers and track progress of buses on routes.
- In consultation with local air pollution control and air quality management districts, the District is applying for local, state, and federal programs and grants for lower-emissions school buses.

- Fleet replacement plan in 2023-2024 included increasing service with the purchase of two school buses and utilizing grant funds from local air quality management district to replace three diesel buses with electric school buses.
  - 2024-2025 secured funding for additional 15 electric vehicles.
  - Installing 12 charging stations as part of an infrastructure initiative, with a goal to have them up and running by June 2025.

## **Primary Transportation Services**

The following is a general overview of the primary transportation services accessible to general education pupils, special education pupils, and children/youth experiencing homelessness. As is customary, parents are informed of the available home-to-school transportation services offered at no cost to the pupils at the time of enrollment.

### **Home-To-School Transportation Services**

Transportation services are designed to provide crucial support to a diverse group of students who might face barriers to regular school attendance due to distance, special education needs, or other factors. The operating routes play a vital role in ensuring these students can attend school safely and reliably, particularly those in specialized programs like Overflow, Newcomer, and McKinney-Vento.

#### ***General Education Transportation***

Students may be eligible for transportation services to-and-from school if the distance between their home and school is beyond the minimum distance listed below:

Elementary School Students	(Grades K-6) 2.0 Miles
Middle School Students	(Grades 6-8) 3.5 Miles

The minimum walking distance shall be measured by the shortest vehicular route from the student's residence to the nearest boundary point of the school campus.

#### ***Special Education Transportation***

Federal law and the California State Master Plan require that each school district, Special Education Local Plan Area (SELPA), or county office actively and systematically seek individuals with exceptional needs, from birth through 21 years, through established procedures for the referral, assessment, and identification of students needing special education instruction and services. (EC 56300)

The District SELPA & Equity Division has an affirmative obligation to actively locate, identify, and assess all students within its boundaries who may require special education services. Students in special education programs with disabilities that have a specific transportation request as specified on their Individualized Education Program (IEP) will receive the needed transportation services. Furthermore, the IEP team may assess the need to provide a bus aide for student's transportation services.

Bus aides play a significant role by supporting IEP goals and short-term objectives through assisting with behavior intervention plans. As such, the Transportation Department plans to expand bus aide services. To ensure we meet the demands for the service we plan to develop our job descriptions to include the duties of a bus aide.

## **Secondary Services & Supports**

### **Additional District Programs and Services**

- Overflow Program: When the school of residence has reached capacity for any grade level, they should begin the overflow transfer process. Transportation services will be provided for students attending school outside their school attendance area if the distance between their home and school is beyond the District's minimum walking distance.
- Transitional Program (McKinney-Vento Act): Transportation services will be provided should a student need bus service as a result of changes in their living conditions.

### **Child Welfare, Attendance and Records Department (CWA)**

CWA is responsible for providing short-term transportation services to support compulsory full-time education for students in specific situations. These situations include, but are not limited to: students who have been displaced from their home school due to over-enrollment, victims of bullying, students experiencing homelessness, students in foster care, students facing a hardship, and students who have undergone proceedings with a student attendance review board where either transportation to and from school has been identified as a barrier to compulsory full-time education or there are issues related to discipline and behavior necessitating an involuntary transfer to another school. The bus service request is processed with the Transportation Department to establish service once transportation is identified as a barrier.

### **Health and Wellness Services Department**

Health and Wellness Services supports the needs of the whole-child by providing case management, mental health, crisis response, and physical health services. Case management services include accessing food, clothing, health insurance, housing referrals, and access to health care. In addition, case management services for emergency housing and transportation to and from school are provided for families experiencing homelessness. To overcome transportation barriers, supportive services may be offered as a referral to the Transportation Department, family access to gas cards or partnering with local transit authorities.

### **Athletics and Activities Department**

OMSD provides a multitude of extra-curricular and co-curricular activities for students. Along with several different sports, OMSD offers weekend tournaments, and clinics that allow students to compete with their schools and to enhance their physical activity through participation in sports camps. Students will have opportunities to be involved in various activities during the school year, including participating in the OMSD chess clubs and chess tournament. Through these offerings, students are given the opportunity to visit different school sites, local high schools and gyms; meant to broaden their experiences in the community and to create a greater connection to the cities of Ontario and Montclair.

OMSD also supports the implementation of comprehensive enrichment and intervention programs at all 32 in-person school sites through our co-curricular offerings. These offerings include art, computer skills, robotics and much more. We partner with a wide variety of local and regional agencies to provide on-site enrichment experiences. Students also have the opportunity to visit historical, educational and culturally relevant sites in our city and region. Students participating in these activities are provided transportation at no cost.

### **Local Transit Authority**

In consultation with the local transit authority, the Transportation Department will launch a free fares awareness campaign offering no-cost transit passes to pupils. Flyers will be developed and distributed to all school sites. The transit flyers will include a District map identifying the transit system routes available and instructions to download the free transit app.

In partnership with school sites, pupils will be provided student ID cards noting Free Fares For Schools. Students can use their student ID as a transit pass. Students can ride Omnitrans buses anytime, any route, any day including after school and on weekends. The route system maps will be reevaluated to ensure the most effective and efficient routes are available to serve our school community during each review of the Transportation Plan. The route system maps are available on the Transportation Department website.

### **Technology – Solution Overview**

The District is investing in software solutions to advance operations in an effort to improve transportation services. Implementation started this school year.

In addition to existing routing software, the following components occurred this year:

- Advanced routing system to create efficiencies within the District;
- Map upgrade to include surrounding counties;
- Enhanced production through planned vs. actual analysis;
- In-vehicle tablets with turn-by-turn navigation with compatible GPS tracking;
- Student ridership and tracking by adding card readers to track the loading and unloading of students from a bus using radio frequency identification (RFID). Ability to develop reports for accurate student counts and paperless student attendance tracking; and
- Electronic pre-trip and post-trip inspections.

Next school year the goal is to release the following modules:

- Advanced trips upgrade.
- New field trip reservations system District wide.
- Optimizing route path for trips and integrating the system with home-to-school rollout.
- Parent portal app. The parent app includes secure web and mobile access to routing information, which can include the bus stop and estimated arrival time.
  - Parent ability to see when a student scans on and off the bus.
  - Transportation personnel can also send push notifications (similar to Blackboard) for communications/alerts such as a bus delay or school-wide closing.
    - Transportation personnel can filter notifications for students on a particular run, vehicle, school, grade or any student field.

- Explore communication options - text box in app for short two-way messaging for compliments or concerns, can also design set messages/responses.
- Fleet maintenance with integrated technology which includes comprehensive inventory management and complete record of work orders.

### **Contracted Bus Vendors**

The Transportation Department wants to accommodate as many service requests as possible. However, if the District has maximized resources, it may be necessary to utilize contracted bus services. The District may contract with the San Bernardino County Superintendent of Schools (SBCSS) and/or local charter companies for bus services for additional needs that may arise.

### **Transportation Data Collection**

California Department of Education (CDE) will rely on Local Educational Agency (LEA) standard data collection through California Basic Educational Data System (CBEDS) and Standardized Account Code Structure (SACS).

### **Financial Implications**

#### **Transportation Services Allowance Calculations**

A. Total 2023 – 24 Transportation Expenses (Function 3600)	\$ 8,031,480.17
B. Less Capital Outlay (Object 6xxx, Function 3600)	\$ (474,027.80)
C. Less Nonagency Expenditures (Goal 7110, 7150, Function 3600)	\$ -
D. Estimated 60% Reimbursement	\$ 4,534,471.42
E. Less 2023 – 24 Transportation Add-on from LCFF:	\$ (1,143,805.00)
<b>Total Transportation Reimbursement (Object 8590, Resource 0000)</b>	<b>\$ 3,390,666.42</b>

#### **2023 – 24 Actual Expenditures and Other Financing Uses**

2000-2999: Classified Salaries	\$ 4,235,901.43
3000-3999: Employee Benefits	\$ 2,243,972.87
4000-4999: Books and Supplies	\$ 762,290.76
5000-5999: Services and Other Operating Expenditures	\$ 315,287.31
6000-6999: Capital Outlay	\$ 474,027.80
7000-7999: Other Outgo	\$ -
<b>Total Expenditures</b>	<b>\$ 8,031,480.17</b>

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT: Establishing of the Student Outreach & Academic Renaissance Academy (S.O.A.R. Academy) as a New Alternative School of Choice (ASOC) within the Ontario-Montclair School District (OMSD) and Authorize Staff to File the Appropriate Application with the California Department of Education (CDE) and Take All Necessary Steps to Ensure that the S.O.A.R. Academy Meets the Necessary Requirements Under California Education Code 58500-58512 and the California Department of Education in Order to Open at the Start of the 2025 – 2026 School Year**

---

## **REQUESTED ACTION**

Approve the Establishing of the Student Outreach & Academic Renaissance (S.O.A.R.) Academy, as a New Alternative School of Choice (ASOC) within the Ontario-Montclair School District (OMSD) and Authorize Staff to File the Appropriate Application with the California Department of Education (CDE) and Take All Necessary Steps to Ensure that the S.O.A.R. Academy Meets the Necessary Requirements Under California Education Code 58500-58512 and the California Department of Education in Order to Open at the Start of the 2025 – 2026 School Year.

## **BACKGROUND INFORMATION**

Since its inception in 2009 as a class-based initiative, the Student Outreach & Academic Recovery (SOAR) program has evolved to meet the growing and diverse needs of students requiring an alternative educational setting. Initially designed to provide an alternative to suspensions and setting conducive to our non-traditional learners, the academy is now being reconfigured to serve as a comprehensive ASOC offering, to support students who thrive in a non-traditional learning environment.

Historically, OMSD has provided students with access to alternative educational programs through County School Programs, Community Day Schools, and Non-Public School settings. These programs have offered flexible instructional opportunities for students whose academic, social-emotional, and behavioral needs were best addressed outside of the conventional classroom setting.

In response to the growing need for comprehensive support in social-emotional development, OMSD has reconfigured the current SOAR program and seeks to establish an ASOC school named the Student Outreach & Academic Renaissance (S.O.A.R.) Academy School. This new design includes expanding through grade levels 4-8, with initial implementation in grades 6-8. Establishing an ASOC commencing on July 1, 2025, will provide students with flexible learning opportunities tailored to their individual needs and educational goals.

Recognizing the ongoing demand for a robust, flexible, and inclusive educational environment, OMSD is proposing the transformation of the SOAR program into a full alternative school beginning in the 2025 – 2026 school year. This initiative aims to provide rigorous, targeted instruction with a focus on social skills development, executive functioning, and community-based learning opportunities. The restructured school will ensure that students receive a well-rounded, personalized educational experience that prepares them for success in academic, social, and community settings.



**Establishing of the Student Outreach & Academic Renaissance (S.O.A.R.) Academy, as a New Alternative School of Choice (ASOC) within the Ontario-Montclair School District (OMSD) and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All Necessary Steps to Ensure that the S.O.A.R. Academy Meets the Necessary Requirements Under California Education Code 58500-58512 and the California Department of Education in Order to Open at the Start of the 2025 – 2026 School Year**

March 13, 2025

In order for the Board of Trustees of any school district to establish a new ASOC, it must ensure that the proposed school conforms to CDE's definition of a school, including ASOC, which were established under California Education Code (EC) sections 58500-58512.

Each ASOC must meet all the requirements of law, including:

- All students and teachers are selected entirely from volunteers (EC Section 58503).
- The school is maintained and funded by the school district at the same level of support as other educational programs for the same age level operated by the district (EC Section 58507).
- The district annually evaluates the school and forwards the evaluations to the State Superintendent of Public Instruction (EC Section 58510).

OMSD can meet the above requirements and will prepare an ASOC offering within the requirements.

Additionally, in order to establish a separate school as an ASOC, the local educational agency (LEA) shall provide evidence that

1. the school is a school, and not a program, and
2. the school has been established, as applicable.

A presentation is provided at the March 13, 2025, Board Meeting (Agenda Item E1) and highlights the steps necessary in order for the District to establish a new ASOC.

This agenda item is a staff recommendation for the Board's approval of establishing the S.O.A.R Academy, as a new ASOC within OMSD.

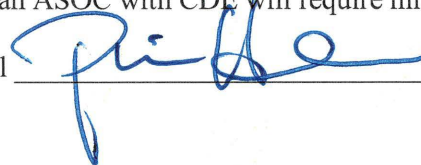
Prepared by: Alana Hughes-Hunter, Assistant Superintendent, SELPA & Equity



**FINANCIAL IMPLICATIONS**

The full implementation of the S.O.A.R. Academy does require additional costs in the form of teachers, aides, furniture, facility renovation, and other supplies. Accordingly, the budget structure will be consistent with the budget structure of other schools operated by the District. However, as proposed, there may be an opportunity to offset a portion of these costs in other areas of the budget (e.g., lower out-of-district placement costs). The process of filing to become an ASOC with CDE will require minimal costs.

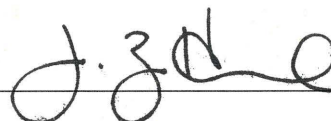
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Establishing of the S.O.A.R. Academy, as a new ASOC within OMSD and authorize staff to file the appropriate application with CDE and take all necessary steps to ensure that the S.O.A.R. Academy meets the necessary requirements under California Education Code 58500-58512 and CDE in order to open at the start of the 2025 – 2026 School Year and submit any necessary paperwork.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All Necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year**

---

**REQUESTED ACTION**

Approve the Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All Necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year.

**BACKGROUND INFORMATION**

Euclid Elementary School first opened in 1912 and began offering the Dual Language Immersion (DLI) program in 2017 – 2018 school year, starting at the Kindergarten level. Seven years later, the pioneer DLI class is now completing the 6<sup>th</sup> grade. With the Euclid community's input and growing need, the District is excited to propose the expansion of the DLI program from a K-6 to a K-8 model, to include the middle school grades beginning in the 2025 – 2026 school year. The expansion will include Spanish and Mandarin language opportunities and High School Credit Program courses for 8<sup>th</sup> grade students. Expanding Euclid Elementary School will provide an opportunity for middle school DLI students to continue their journey into high school, prepared to earn the Seal of Biliteracy.

This also posed a great opportunity for rebranding that would include the renaming of Euclid Elementary School to Euclid Language Academy. Rebranding the school supports the significant emphasis and dedicated efforts Euclid staff has placed on enhancing language education in both English and Spanish and the oral and written language concentration components of the curriculum. Additionally, it encourages and brings awareness of the program offering to potential neighborhood and District-wide enrollment.

As per Board Policy 7310, the Superintendent tasked staff with forming a Superintendent's Advisory Committee to explore the possibility of rebranding/renaming of Euclid Elementary School. As a result, the Superintendent's Advisory Committee was comprised of:

- Euclid Elementary School Parents (DLI and Non-DLI)
- Euclid Elementary School Students (DLI and Non-DLI)
- Euclid Elementary School Classified Employees
- Euclid Elementary School Teachers
- Euclid Elementary Leadership Team Members

**(Ref. H 3.1)**

**Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year**

March 13, 2025

- Euclid Elementary School Administrators
- Community Partners
- District Office Staff

Superintendent's Advisory Committee Members included:

Irma Sanchez as Facilitator, District Office; Kristie Bennett, District Office; Arlene Rodriguez, District Office; Monica Ayala, Euclid Principal; Diana Rubio, Euclid Assistant Principal; Tyler Grant, 6th Grade SEI Student; Bryseida Bolanos, 6th Grade DLI Student; Lissette Lomeli, DLI Teacher; Maria Luna, DLI Teacher; Sandra Stearns, SEI Teacher; Margaret Johannsen, SEI Teacher; Evangelina Ramirez, Site Leadership Member; Christina Blackmon, Site Leadership Member; Yvette Ramirez, Classified Staff; Gina Rodriguez, Classified Staff, Dyami Moragne, DLI Parent; Nancy Osuna, DLI Parent, Maria Soto, SEI Parent, Aranza Carranza, SEI Parent; Judith Briseno, Community Member; Marilyn Mejia, Community Member

The Superintendent's Advisory Committee met on February 24, 2025 and March 3, 2025. The committee reviewed topics such as:

- History of Euclid Elementary School
- Future Vision of Euclid Elementary School
- Board Policy 7310: Naming of a Facility
- Survey Took Place to gather Community Input
- Process for Input and Recommendation
- Discuss and Analyze the Pros and Cons of Possibly Renaming Euclid Elementary School
- Review & Analyze Survey Results
- Formulate a Collective Recommendation to the Superintendent

The committee needed to hear the voices of those who might be impacted by a possible expansion and name change, and gather the necessary preferences, input and information that could help formulate the best recommendation to the Superintendent. Initial surveys were administered to the families of 4<sup>th</sup>-6<sup>th</sup> grade DLI students and later to all Euclid families, including DLI and Non-DLI families. The results were overwhelmingly favorable in the survey as well as with the committee members. Additionally, part of the feedback from staff and community highlighted alignment with the structure of Central Language Academy.

Due to the positive feedback received through the grade level expansion from (K-6) to (K-8) and rebranding committee efforts and in the best interest of students, staff is recommending the expansion to a K-8 school and a name change recommendation for Euclid Elementary School to become Euclid Language Academy.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching 

**FINANCIAL IMPLICATIONS**

By expanding the Euclid Elementary School grade change, the school site costs will increase due the additional certificated and classified staff needed to service the 7th and 8th grades. This will consist primarily of instructional support such as additional teachers and other classroom supports. In Year 1,

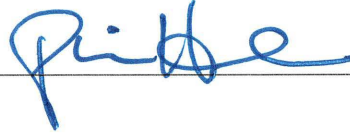


**Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year**

March 13, 2025

estimated site costs will increase by \$250,000 and then in Year 2 and ongoing an additional \$250,000. Since there will be more pupils at Euclid and fewer pupils in other District middle schools, a small amount of savings may be generated at the other District schools. As for the name change, there will be nominal costs incurred for new signage, publications, letterhead, logos, etc. The costs associated with the name change have not been estimated.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Expansion of Euclid Elementary School Grade Levels from K thru 6<sup>th</sup> Grade to K thru 8<sup>th</sup> Grade and Change the Official Name of the School from Euclid Elementary to Euclid Language Academy within the Ontario-Montclair School District and Authorize Staff to File the Appropriate Application with the California Department of Education and Take All Necessary Steps to Ensure that Euclid Language Academy Meets the Necessary Requirements Under California Education Code and the California Department of Education at the Commencement of the 2025 – 2026 School Year.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** Memorandum of Understanding (MOU) between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) for a Third Day of Preparatory Period for Professional Learning Communities (PLC) at Elementary Schools

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**REQUESTED ACTION**

Approve the Memorandum of Understanding (MOU) between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) for a Third Day of Preparatory Period for Professional Learning Communities (PLC) at Elementary Schools.

**BACKGROUND INFORMATION**

The OMSD and the OMTA entered into an MOU for the period of July 1, 2025 through June 30, 2026. This MOU will assist OMSD in providing additional preparatory release for unit members teaching in elementary school settings as follows:

- Each elementary classroom teacher (grades 1-6) will receive one (1) additional preparation period per week for the purpose of Supervisor(s) and Teachers collaborative PLC. The additional preparation period shall normally be one class period for 60 minutes per week per teacher, or in the case of scheduling difficulties, no less than 50 minutes. Preparation periods may be shorter on minimum days.

The MOU is attached as Exhibit A and the AB1200 is attached as Exhibit B.

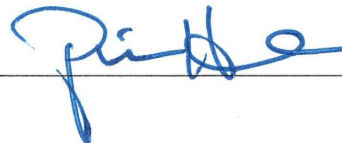
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

The estimated cost for the MOU for a Third Day of Preparatory Period for PLC is an annual cost of \$1,515,338.

Reviewed by: Phil Hillman, Chief Business Official



**Memorandum of Understanding (MOU) between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) for a Third Day of Preparatory Period for Professional Learning Communities (PLC) at Elementary Schools**  
March 13, 2025

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Memorandum of Understanding (MOU) between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) for a Third Day of Preparatory Period for Professional Learning Communities (PLC) at Elementary Schools.

Approved by: James Q. Hammond, Superintendent

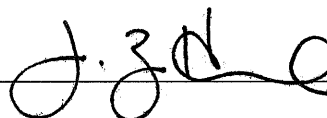
A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

Exhibit A



MEMORANDUM OF UNDERSTANDING  
*By and Between*  
ONTARIO-MONTCLAIR SCHOOL DISTRICT  
*And the*  
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION



ARTICLE VIII: HOURS OF WORK- 3RD PREPARATION PERIOD FOR  
PROFESSIONAL LEARNING COMMUNITIES (PLC)

February 4, 2025

The following is hereby agreed and understood by and between the Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) for the period of July 1, 2025, through June 30, 2026:


This MOU will assist OMSD in providing additional preparatory release for unit members teaching in elementary school settings as follows:

- Each elementary classroom teacher (grades 1-6) will receive one (1) additional preparation period per week for the purpose of Supervisor(s) and Teachers' collaborative Professional Learning Communities (PLC). The additional preparation period shall normally be one class period for 60 minutes per week per teacher, or in the case of scheduling difficulties, no less than 50 minutes. Preparation periods may be shorter on minimum days.
- Upon mutual agreement between OMSD and OMTA, this MOU may be extended for another school year (2026-2027)
- This MOU is non-precedent setting.

Nothing in this MOU waives, modifies, or amends any provisions of the CBA except as provided herein.

For the District

For the Association

 2/19/25  
Hector Macias Date  
Deputy Superintendent, Human Resources  
Ontario-Montclair School District

 2/19/25  
Tracy Lee Taylor Date  
President  
Ontario-Montclair Teacher Association



# Exhibit B

FOR SUBMISSION TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS in compliance with the Public Disclosure requirements of AB 1200 (Statutes 1991, Chapter 1213) as revised by AB 2756 (Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2.

## SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE  SCHOOL DISTRICT

WITH THE  BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :	(enter Date)	<input type="text" value="3/13/2025"/>
Budget Revisions to be INPUT no later than 45 days after approval: (will calc + 45 days)		<input type="text" value="4/27/2025"/>
Estimated Agreement Payment Date	(enter Date)	<input type="text" value="7/1/2026"/>

### GENERAL

#### Section 1: STATUS OF BARGAINING UNIT AGREEMENTS

**This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.**

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

(Separate disclosures should be made for each bargaining unit agreement)

Certificated:	<input type="text" value="Ontario-Montclair Teachers Association (OMTA)"/>	# FTE Represented	<input type="text" value="1,274.0"/>
---------------	--	-------------------	--------------------------------------

Classified:	<input type="text"/>	<input type="text"/>
-------------	----------------------	----------------------

#### Section 2: PERIOD OF AGREEMENT

The proposed agreement covers the period beginning on:	(enter Begin Date)	<input type="text" value="7/1/2025"/>
and ending on:	(enter End Date)	<input type="text" value="6/30/2026"/>

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

Fiscal Years:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reopeners: Yes or NO ?	<input type="text"/>	<input type="text"/>	<input type="text"/>

if Yes, what Areas?

### COMPENSATION PROVISIONS

#### Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

Current Year Salary Cost Before Settlement (Based on Year to Date (YTD) Actuals Projected through 6/30):	<input type="text" value="\$ 151,704,697.00"/>
---	--

Current Year Salary Cost After Settlement (Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):	<input type="text" value="\$ 151,704,697.00"/>
--	--

Total Cost Increase or (Decrease):	<input type="text" value="\$0.00"/>
Percentage Increase or (Decrease):	<input type="text" value="0.00%"/>

#### SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR

(Includes annual step/column movement on schedule):

<u>Salary Increase or (Decrease)</u>	
% increase or (decrease) to existing schedule	<input type="text" value="0.00%"/> per employee

% increase or (decrease) for one-time bonus/stipend or (salary reduction)	<input type="text" value="0.00%"/> per employee
---	---

<u>Step &amp; column</u>	
average % annual change over the prior year schedule	<input type="text" value="0.00%"/> per employee

<b>TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE</b>	<input type="text" value="0.00%"/> per employee
---	---

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change	<input type="text" value="0"/>
--	--------------------------------

Indicate Total # of Work Days to be provided for fiscal year:	<input type="text" value="Various"/>
---	--------------------------------------

Indicate Total # of Instructional Days to be provided for fiscal year:	<input type="text" value="180"/>
--	----------------------------------

# SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

## Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: (object 3XXX less 34XX)

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

Current Costs:

\$ 36,039,862.00

Proposed Costs:

\$ 36,039,862.00

Total Cost Increase or (decrease):

\$0.00

Percentage Change:

0.00%

District Health and Welfare Plans - Object 34XX (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

Current Costs:

\$ 17,266,173.00

Proposed Costs:

\$ 17,266,173.00

Total Cost Increase or (decrease):

\$0.00

Percentage Change:

0.00%

Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)

Effective 24-25: Health Benefit Cap Based on Medical Plan Selected: Single - \$10,204, Two Party - \$19,106, Family - \$26,576

Current Cap:

\$ 26,576.00

Proposed Cap:

\$ 26,576.00

Average Capped Amount increase or (decrease) per employee

\$0.00

0.00%

## TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES (REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)

## Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:

Current Year Combined Cost Before Settlement: (data pulls from above)

(Based on YTD Actuals Projected through 6/30 and current agreement)

Salaries

\$ 151,704,697.00

Benefits

\$ 53,306,035.00

Total:

\$ 205,010,732.00

Current Year Cost After Settlement: (data pulls from above)

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

Salaries

\$ 151,704,697.00

Benefits

\$ 53,306,035.00

Total:

\$ 205,010,732.00

TOTAL COST INCREASE OR (DECREASE)

\$0.00

(This amount should tie to the multiyear projection sections for 1XXX-3XXX)

PERCENTAGE CHANGE

0.00%

1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):

\$ 1,877,445.59

# SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

## OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)

**Section 6:** The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

**A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).**

N/A

**B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..**

For the period of July 1, 2025 through June 30, 2026: The MOU will assist OMSD in providing additional preparatory release for unit members teaching in elementary school settings. Each elementary classroom teacher (grades 1-6) will receive one (1) additional preparation period per week for the purpose of Supervisor(s) and Teachers' collaborative Professional Learning Communities (PLC). The additional preparation period shall normally be one class period for 60 minutes per week per teacher, or in the case of scheduling difficulties, no less than 50 minutes. Preparation periods may be shorter on minimum days.

**C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.**

N/A

**Section 7: State Minimum Reserve Standard Calculation:**

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*  
Minimum State Reserve Percentage (input %)  
Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

\$	465,043,874.00
	3%
\$	13,951,316.22

## FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS

**Section 8:** Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

4/27/2025

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT #'s:

BT #'s:	mm/dd/yy
---------	----------

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.







# SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

First Subsequent Year 2025-2026				
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)	
Latest Board- Approved Budget Before Settlement - As of 1st Interim Budget 12/19/2024	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)	
ADA= 16,703	CERT FTE: 1,264	CLASS FTE: 1,383	ADA= 16,703	
OPERATING REVENUES: LCFF ADA				
LCFF Sources (8010-8099)	265,301,913.00	0.00	265,301,913.00	
Remaining Revenues (8100-8799)	114,504,444.00	0.00	114,504,444.00	
TOTAL	379,806,357.00	0.00	379,806,357.00	
OPERATING EXPENDITURES				
1000 Certificated Salaries	167,505,534.00	471,537.00	167,977,071.00	
2000 Classified Salaries	74,625,788.12	546,246.00	75,172,034.12	
3000 Benefits	116,041,719.25	497,555.00	116,539,274.25	
4000 Instructional Supplies	19,928,016.00	0.00	19,928,016.00	
5000 Contracted Services	43,866,591.00	0.00	43,866,591.00	
6000 Capital Outlay	958,859.00	0.00	958,859.00	
7000 Other	(769,957.00)	0.00	(769,957.00)	
TOTAL	422,156,550.00	1,515,338.00	423,671,888.00	
OPERATING SURPLUS/(DEFICIT)	(42,350,193.00)	(1,515,338.00)	0.00	
Other Sources and Transfers In	1,931,694.00	0.00	1,931,694.00	
Other Uses and Transfers Out	4,220,000.00	0.00	4,220,000.00	
CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE	(44,638,499.00)	(1,515,338.00)	0.00	
BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)	121,428,009.00		121,428,009.00	
Prior-Year Adjustments (9792-9795)			0.00	
NET BEGINNING BALANCE	121,428,009.00		121,428,009.00	
ENDING FUND BALANCE (EFB)	76,789,510.00	(1,515,338.00)	0.00	
COMPONENTS OF EFB (above):				
Nonspendable (9711-9719)	631,131.00	0.00	631,131.00	
Restricted (9740)	25,192,354.00	(1,560,798.14)	23,631,555.86	
Committed (9750/9760)	38,174,728.50	0.00	38,174,728.50	
Assigned (9780)	0.00	0.00	0.00	
Reserve Economic Uncertainties	12,791,296.50	45,460.14	12,836,756.64	
Unassigned/Unappropriated (9790)	0.00	0.00	0.00	
State Minimum Reserves %	3.00%	Meets	3.00%	
Are budgets in balance?	In Balance		In Balance	
Did you adjust reserves? s/b \$0	\$ -	OK	\$ -	
FUND 17 RESERVES (9789) or N/A	\$ -		\$ -	

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced staffing, etc., explain below:

N/A



# SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

Second Subsequent Year 2026-2027			
(Col. 1)	(Col. 2)	(Col. 3)	(Col. 4)
Latest Board- Approved Budget Before Settlement - As of 1st Interim Budget 12/19/2024	Adjustments as a Direct Result of this Proposed Settlement	Other Revisions (Including Other Proposed BU Agreements) Required to support cost of agreement (i.e. "me-too")	Projected District Budget After Settlement of Agreement (Cols. 1 + 2 + 3)
<b>OPERATING REVENUES: LCFF ADA</b>	<b>ADA= 16,315</b>	<b>CERT FTE: 1,254</b>	<b>CLASS FTE: 1,383</b>
LCFF Sources (8010-8099)	269,545,155.00	0.00	269,545,155.00
Remaining Revenues (8100-8799)	114,612,291.00	0.00	114,612,291.00
<b>TOTAL</b>	<b>384,157,446.00</b>	<b>0.00</b>	<b>384,157,446.00</b>
<b>OPERATING EXPENDITURES</b>			
1000 Certificated Salaries	165,470,708.00	0.00	165,470,708.00
2000 Classified Salaries	74,264,106.43	0.00	74,264,106.43
3000 Benefits	114,755,640.88	0.00	114,755,640.88
4000 Instructional Supplies	17,577,575.00	0.00	17,577,575.00
5000 Contracted Services	43,711,332.25	0.00	43,711,332.25
6000 Capital Outlay	958,859.00	0.00	958,859.00
7000 Other	(769,957.00)	0.00	(769,957.00)
<b>TOTAL</b>	<b>415,968,265.00</b>	<b>0.00</b>	<b>415,968,265.00</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(31,810,819.00)</b>	<b>0.00</b>	<b>(31,810,819.00)</b>
Other Sources and Transfers In	1,931,694.00	0.00	1,931,694.00
Other Uses and Transfers Out	4,220,000.00	0.00	4,220,000.00
<b>CURRENT YEAR INCREASE/ (DECREASE) TO FUND BALANCE</b>	<b>(34,099,125.00)</b>	<b>0.00</b>	<b>(34,099,125.00)</b>
<b>BEGINNING FUND BALANCE (9791) (Pulls from prior year EFB)</b>	75,274,172.00		75,274,172.00
<b>Prior-Year Adjustments (9792-9795)</b>			0.00
<b>NET BEGINNING BALANCE</b>	<b>75,274,172.00</b>		<b>75,274,172.00</b>
<b>ENDING FUND BALANCE (EFB)</b>	<b>41,175,047.00</b>	<b>0.00</b>	<b>41,175,047.00</b>
<b>COMPONENTS OF EFB (above):</b>	<i>(use whole rounded numbers only)</i>		
Nonspendable (9711-9719)	631,131.00		631,131.00
Restricted (9740)	2,455,287.00		2,455,287.00
Committed (9750/9760)	25,482,981.05		25,482,981.05
Assigned (9780)	0.00	0.00	0.00
Reserve Economic Uncertainties	12,605,647.95	0.00	12,605,647.95
Unassigned/Unappropriated (9790)	0.00	0.00	0.00
State Minimum Reserves %	3.00%	Meets	3.00%
Are budgets in balance?	In Balance		In Balance
Did you adjust reserves? s/b \$0	\$0.00	OK	\$0.00
FUND 17 RESERVES (9789) or N/A	\$ -		\$ -

Assumptions used for LCFF Gap%, Unduplicated %, Other Revenue COLAs, Addl/Reduced Staffing, etc., explain below:

N/A - One year agreement.

## SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

**Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS:** The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

N/A

**Section 11:**

**FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS:** The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. *(Include any compensation/noncompensation provisions specified below.) (text pulls into disclosure):*

N/A - One year agreement for 2025-2026 fiscal year.

**Section 12: NARRATIVE OF AGREEMENT:** Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

For the period of July 1, 2025 through June 30, 2026: The MOU will assist OMSD in providing additional preparatory release for unit members teaching in elementary school settings. Each elementary classroom teacher (grades 1-6) will receive one (1) additional preparation period per week for the purpose of Supervisor(s) and Teachers' collaborative Professional Learning Communities (PLC). The additional preparation period shall normally be one class period for 60 minutes per week per teacher, or in the case of scheduling difficulties, no less than 50 minutes. Preparation periods may be shorter on minimum days.

**Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT:** Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

Restricted General Fund.



# SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Ontario-Montclair School District (OMSD)

SCHOOL DISTRICT

## ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

### Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):

(A)	Current-year (CY) LCFF Average Rate per ADA: (CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	Estimated \$15,148.00
(B)	Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA: (PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)	\$14,930.00
(C)	= Amount of Current-Year Increase or (decrease): (A) minus (B)	218.00
(D)	= Percentage Increase or (decrease) in LCFF per ADA: (C) divided by (B)	1.46%
(E)	ADA Increase/(Decrease) from Prior Year as % Current year P-2 LCFF funded ADA (greater of PY guarantee or current year) Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)	(4.09%) 17,547.88 18,295.68
(F)	Total LCFF % increase or (decrease) plus ADA % change	(2.63%)
(G)	Indicate Total Settlement Percentage Change from Section 5	0.00%

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A - Agreement is for 2025-2026 fiscal year.

### CERTIFICATION

To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

**Districts with a Qualified or Negative Certification** : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement**.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

**WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.**

District Superintendent - signature

Chief Business Official - signature

2/25/2025

Date

2/24/25

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Thursday, March 13, 2025 took action to approve the proposed Agreement with the Ontario-Montclair Teachers Association (OMTA) Bargaining Unit.

President, Governing Board - signature

Date

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

**Ontario-Montclair School District (OMSD)**

**SCHOOL DISTRICT**

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

*(This information is pulled from the SUMMARY section of this file which should be completed FIRST)*

**MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE**

**Ontario-Montclair Teachers Association (OMTA)**

**BARGAINING UNIT**

To be acted upon by the Governing Board at its meeting on

**03/13/25**

**A. PERIOD OF AGREEMENT:**

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years

**07/01/25**

**06/30/26**

**B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)**

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

**\$205,010,732.00**

2. Current Year Costs After Agreement

**\$205,010,732.00**

3. Total Cost Change

4. Percentage Change

5. Value of a 1% Change

**\$1,877,445.59**

**C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE**

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change  
(% Change To Existing Salary Schedule)  
(% change for one time bonus/stipend or salary reduction)

2. Step & Column  
(Average % Change Over Prior Year Salary Schedule)

3. TOTAL PERCENTAGE CHANGE FOR THE  
AVERAGE, REPRESENTED EMPLOYEE

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

**Various**

6. Total # of Instructional Days to be provided in Fiscal Year  
(applicable to Certificated BU agreements only)

**180**

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

**Ontario-Montclair School District (OMSD)**

**SCHOOL DISTRICT**

**D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:**

1.	Cost of Benefits Before Agreement	\$53,306,035.00
2.	Cost of Benefits After Agreement	\$53,306,035.00
3.	Percentage Change in Total Costs	

**E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES**

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$465,043,874.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$13,951,316.22

**SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:**

**GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)**

4.	Reserve for Economic Uncertainties (Object 9789)	\$13,951,316.22
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$13,951,316.22

**SPECIAL RESERVE FUND (Fund 17, as applicable)**

7.	Reserve for Economic Uncertainties (Object 9789)	
----	--	--

**TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:**

8.	General Fund & Special Reserve Fund:	\$13,951,316.22
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	



**FORM FOR PUBLIC DISCLOSURE  
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(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

**Ontario-Montclair School District (OMSD)**

**SCHOOL DISTRICT**

**F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS**

N/A

**G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS**

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

N/A - One year agreement for 2025-2026 fiscal year.

**H. NARRATIVE OF AGREEMENT**

For the period of July 1, 2025 through June 30, 2026, The MOU will assist OMSD in providing additional preparatory release for unit members teaching in elementary school settings. Each elementary classroom teacher (grades 1-6) will receive one (1) additional preparation period per week for the purpose of Supervisor(s) and Teachers' collaborative Professional Learning Communities (PLC). The additional preparation period shall normally be one class period for 60 minutes per week per teacher, or in the case of scheduling difficulties, no less than 50 minutes. Preparation periods may be shorter on minimum days.

**I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT**

The following source(s) of funding have been identified to fund the proposed agreement

Restricted General Fund.

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
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(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

**Ontario-Montclair School District (OMSD)**

**SCHOOL DISTRICT**

**CERTIFICATION**

*To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.*

*Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.*

*The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.*

*We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.*

  
District Superintendent - signature

2/25/2025

Date

  
Chief Business Official- signature

2/24/25

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on 3/13/2025 took action to approve the proposed Agreement

with the Ontario-Montclair Teachers Association (OMTA) Bargaining Unit.

\_\_\_\_\_  
President, Governing Board  
(signature)

\_\_\_\_\_  
Date

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **California School Boards Association (CSBA) 2025 Delegate Assembly Election Ballot to Vote for up to Five (5) from the Candidates Listed (\*Denotes Incumbent): Maria Gomez (Hesperia USD)\*, Ronald Newton\* (Mountain View SD), Gwen Rogers\* (San Bernardino COE), Eric Swanson\* (Hesperia USD), Kathy Thompson\* (Central ESD), Allen Williams (Victor ESD), and a Provision for write in Candidate for the 2025 CSBA Delegate Assembly Vacancies in Region 16-B**

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**REQUIRED ACTION**

Vote for up to Five (5) Candidates Listed for California School Boards Association (CSBA) 2025 Delegate Assembly Election Ballot from the Candidates Listed (\*Denotes Incumbent): Maria Gomez (Hesperia USD)\*, Ronald Newton\* (Mountain View SD), Gwen Rogers\* (San Bernardino COE), Eric Swanson\* (Hesperia USD), Kathy Thompson\* (Central ESD), Allen Williams (Victor ESD), and a Provision for write in Candidate for the 2025 CSBA Delegate Assembly Vacancies in Region 16-B.

**BACKGROUND INFORMATION**

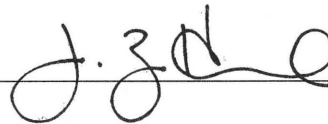
Bylaws of the California School Boards Association (CSBA) invite CSBA Delegate nominations for districts that are members of the Delegate Assembly. Delegates will serve two-year terms beginning April 1, 2025 – March 31, 2027.

The ballot includes the following candidates to serve on the 2025 CSBA Delegate Assembly Vacancies in Region 16-B:

- Maria Gomez (Hesperia USD) \*
- Ronald Newton (Mountain View SD) \*
- Gwen Rogers (San Bernardino COE) \* **\*Denotes Incumbent**
- Eric Swanson (Hesperia USD) \*
- Kathy Thompson (Central ESD) \*
- Allen Williams (Victor ESD)
- Provision for write in Candidate \_\_\_\_\_

The Board is requested to vote for no more than five (5) candidates. A copy of the ballot form and Candidate Biographical Sketch Forms are included as Exhibit A.

Prepared by: James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.

Reviewed by Phil Hillman, Chief Business Official \_\_\_\_\_





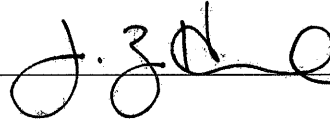
**California School Boards Association (CSBA) 2025 Delegate Assembly Election Ballot to Vote for Five (5) of the Listed Candidates**

March 13, 2025

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board vote for up to five (5) candidates listed for California School Boards CSBA 2025 Delegate Assembly Election Ballot from the Candidates Listed (\*Denotes Incumbent): Maria Gomez (Hesperia USD)\*, Ronald Newton\* (Mountain View SD), Gwen Rogers\* (San Bernardino COE), Eric Swanson\* (Hesperia USD), Kathy Thompson\* (Central ESD), Allen Williams (Victor ESD), and a Provision for write in Candidate for the 2025 CSBA Delegate Assembly Vacancies in Region 16-B and authorize James Q. Hammond, Secretary of the Board, to complete the official red ballot form and return to CSBA before the March 17, 2025 deadline.

Prepared by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

**REQUIRES BOARD ACTION**

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2025**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. A *PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2025 DELEGATE ASSEMBLY BALLOT  
SUBREGION 16-B  
(San Bernardino County)

Number of seats: 5 (Vote for no more than 5 candidates)

---

*Delegates will serve two-year terms beginning April 1, 2025 - March 31, 2027*

*\*denotes incumbent*

☐

Maria Gomez (Hesperia USD)\*

☐

Ronald Newton (Mountain View ESD)\*

☐

Gwen Rogers (San Bernardino COE)\*

☐

Eric Swanson (Hesperia USD)\*

☐

Kathy Thompson (Central ESD)\*

☐

Allen Williams (Victor ESD)

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*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District Name*

---

*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.  
(Ref. H 5.3)*

## **REGION 16 – 18 Delegates (14 elected/4 appointed♦)**

**Director: Karen Gray (Silver Valley USD)**

**Below is a list of all elected or appointed Delegates from this Region.**

**\*Please note as of 2025, subregion 16B will have 1 loss of an elected seat and 1 loss of an appointed seat (Fontana USD)**

### **Subregion 16-A (Inyo)**

Vacant, term expires 2025

### **Subregion 16-B (San Bernardino)**

Heather Allgood (Helendale SD), term expires 2026

Joe Armendarez (Fontana USD) ♦, appointed term expires 2026

Amanda Buchanan (Apple Valley USD), term expires 2026

Mayra Ceballos (San Bernardino City USD)♦, appointed term expires 2025

Tom Courtney (Lucerne Valley USD), term expires 2026

Gwen Dowdy Rodgers (San Bernardino COE), term expires 2025

Cindy Gardner (Rim of the World USD), term expires 2026

Maria Gomez (Hesperia USD), term expires 2025

Ronald Newton (Mountain View ESD), term expires 2025

Adam Perez (Fontana USD)♦, appointed term expires 2025

Abigail Rosales-Medina (San Bernardino City USD)♦, appointed term expires 2024

Gabriel Stine (Victor ESD), term expires 2025

Eric Swanson (Hesperia USD), term expires 2025

Kathy Thompson (Central ESD), term expires 2025

Scott Wyatt (San Bernardino City USD), term expires 2026

Vacant, term expires 2026

### **County Delegate:**

Laura Mancha (San Bernardino COE), term expires 2026

## **Counties**

Inyo (Subregion A)

San Bernardino (Subregion B)

## View results

Respondent

80

Anonymous

12:06

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Maria T Gomez

3. Full name \*

Maria T Gomez

(Ref. H 5.5)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

Hesperia Unified School District

## 6. Years on board \*

4

## 7. Profession

Educational Liaison

## 8. Contact number \*

(760) 998-5716

## 9. Primary email address \*

maria.gomez@hesperiausd.org

## 10. Are you an incumbent Delegate? \*



Yes



No

**(Ref. H 5.6)**

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

I am an accomplished educator and advocate with over twenty years of experience in the education sector, currently holding two significant roles. For the past sixteen years, I have served as an Educational Liaison for San Bernardino County Children and Family Services, where I support foster youth in achieving their educational goals. This position has given me valuable insights into the unique challenges faced by these students and has deepened my commitment to their success.

My extensive experience includes roles as a Teacher Assistant, English Language Development Assistant, Teacher, and Director of a private Child Development Center. These positions have equipped me with strong leadership skills, a deep understanding of effective decision-making, and the ability to plan strategically for educational initiatives. I prioritize compliance with educational standards while fostering a collaborative environment that supports colleagues and empowers students.

Throughout my career, I have remained committed to sharing knowledge and best practices, embodying my role as both a professional and a compassionate advocate for education.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

During my first term on Hesperia School Board, as a group we have achieved significant milestones, such as:

- Increasing career technical pathways to prepare students for post-high school opportunities.
- Expanded partnerships with Victor Valley College, enabling students to earn over 20,000 college credits last year.
- Starting the construction of a new performing arts and community center at Hesperia High School.
- Boosting parent involvement through the addition of community family liaisons at all schools.

I have been involved with CSBA AEC committee this past year and I am also a part of the 2025 AEC committee.

I was also one of the nominees for CSBA Director-at-Large, Hispanic.



13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

School governing boards are currently grappling with several significant challenges, including political and ideological conflicts, funding issues, declining enrollment, and educator shortages. These conflicts have created a rift between boards and the communities they serve. As enrollment declines and state budget deficits persist, funding remains a critical concern for all districts.

To address these challenges, CSBA can play a vital role by continuing to offer resources, support, and training. CSBA can help foster a more collaborative environment by providing training that encourages board members to listen to and respect each other's perspectives. Additionally, CSBA can conduct community workshops to clarify the roles and responsibilities of school boards and their members.

I believe that education is key to fostering understanding among stakeholders. CSBA should continue its legislative advocacy, maintain open communication with its members, and offer valuable resources and educational opportunities.

(Ref. H 5.8)

## View results

Respondent

110

Anonymous

127:40

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Allen Williams

3. Full name \*

Allen Williams

(Ref. H 5.9)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

Victor Elementary School District

## 6. Years on board \*

7

## 7. Profession

General Manager - Mortuary

## 8. Contact number \*

(760) 245-1691

## 9. Primary email address \*

allengwilliams@msn.com

## 10. Are you an incumbent Delegate? \*

☐ Yes☒ No

(Ref. H 5.10)

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

As a Board Member, I have had the opportunity to attend several CSBA conferences and have participated in many valuable break-out sessions. I feel I am now prepared to step up and take my involvement to the next level. Being selected as a Delegate Assembly Member will afford me the opportunity to learn from the other Delegates and be involved more with the CSBA. I am fortunate to be a member of a very collaborative and successful School Board. I will bring the tools we use to accomplish this to the Assembly.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

I am the Past President and current Vice President of our Board. Through my work as a General Manager, I am actively involved in several groups in our community such as the High Desert Chamber of Commerce and the Victor Valley Marketing Group. I always bring with me my role with the Victor Elementary School District to all of my community activities. I am proud to represent my role as a Board Member whenever I engage with my community.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

Getting accurate and timely information from the CSBA to our Board Members is critically important. Protecting our funding and finding ways to increase it so we can continue to provide a safe and exceptional learning environment is always on my mind. Continuing to host the annual conference and provide information regarding issues coming from the State is what is needed from CSBA. I look forward to being a part of the Assembly so I can get even more involved and gain a deeper understanding of the workings of the CSBA.

## View results

Respondent

102

Anonymous

14:19

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Yes

3. Full name \*

Eric Swanson

(Ref. H 5.12)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

## 6. Years on board \*

## 7. Profession

## 8. Contact number \*

## 9. Primary email address \*

## 10. Are you an incumbent Delegate? \*



Yes



No



11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

My experience and understanding of the needs of our students- not today, but tomorrow drives me to bring together other local and regional school districts to help find the 21st century solutions that our students will need to be successful, by being fully prepared for the challenges of tomorrow.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

I am a community advocate that believes participation across our community helps to drive a successful educational system. I have been a CSBA delegate for 10 years, and am a member of our local Tri-Agency Committee which communicates and coordinates between the three elected bodies in our community: the City of Hesperia, the Hesperia Unified School District and the Hesperia Recreation and Park District. Communication and collaboration between local and regional school districts, along with county schools, CSBA, San Bernardino County District Advocates for Better Schools and legislative bodies in Sacramento, is key to the success of our students.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

The three most important topics for setting the new educational bar are:

- > The 4 C's - Creativity, Collaboration, Communication and Critical Thinking.
- > Reaching beyond the boundaries of Common Core through blended learning.
- > Closing the widening gap between technology advancement and student learning.

The above are valuable concepts that will help our schools provide quality educational programs that will better equip our students. CSBA's role involves exploring and informing local board members across the state of the challenges that tomorrow's students face.

## View results

Respondent

24

Anonymous

41:01

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Gwen Rodgers

3. Full name \*

Gwendolyn Rodgers

(Ref. H 5.15)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

San Bernardino County Board of Education

## 6. Years on board \*

10 Years

## 7. Profession

Chief Executive Officer

## 8. Contact number \*

9512030744

## 9. Primary email address \*

gwen.rodgers@sbcboe.org

## 10. Are you an incumbent Delegate? \*



Yes



No

**(Ref. H 5.16)**

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

Serving as a delegate first in a district and now as a county board member has benefitted my advocating and addressing concerns for all board members. Also, having the opportunity to serve on the legislative committee has been a high light that allow me to carry the voice and the votes of my community while helping to keep our youth civically engaged.

(Ref. H 5.17)

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

Prior to serving on the county board of education I lead many equity issues in the community such as:

- Championed Coding 4 All and Synergy for Students program
- Championed Golf 1 Student Program expansion to include transportation program
- Championed 1st Black Student and Family Community Summit San Geronio High School Initiative
- Championed African American Student Initiative/Parent Engagement Strategic Plan
- Championed Parent Strategic Plan-Eliminate Trespassing Citations-Engage Struggling Parents
- Championed Bullying Parent/ Education District/Citywide Initiative
- Championed Safe Routes Mob working with SBCUSD Police Department
- Championed Middle School Gyms
- Championed support for AB2774 at the district and met with state and local legislatures to support four hundred million dollars for African American students

District Procedures Established

- Championed District Dashboard for community transparency
- Championed Wellness Teams at school sites
- Championed Diversity Staff Hiring practices/trainings
- Championed Mental Health Supports/Partnerships through the Department of Behavioral Health
- Championed Equity in Pathways to for all students
- Championed Drive-Thru Graduation during COVID
- Championed with SBTA hiring more PE teachers so elementary students can have additional recess to support mental wellness
- Championed with SBTA full day kindergarten classes

Policy Changes

- Championed District Mental Health Pathways which launched at Cajon High School
- Championed Grading Practices to eliminate the Zero
- Championed D/F quarterly reporting
- Championed Targeted Instructional Improvement Plan (TIIP) Policy/Equity and Student Achievement Equity

Targets and Student Achievement (ETSA) Increased Budget

- Championed removing Promotions with Considerations for elementary students so they will have access to GATE
- Championed Middle College High School (MCHS) Policy Update to include Equity/inclusion/Exclude Principal Interview
- Championed Racism Policy/Procedures
- Championed Equitable District African American Advisory Council (DAAAC) to Mirror DELAC policies
- Championed Re-Established supports for the SANKOFA program budget/transportation and tenure of the program
- Championed African American Parent Council (AAPAC) at all sites

Resolutions

- Championed Pushed AB 2635 for Low Performing Students African American by Assembly Member Shirley Weber resolution
- Championed Racism is a public health crisis resolution
- Championed Juneteenth resolution
- Championed diabetes student awareness resolution
- Championed Sanitary Napkins for students at school resolution

(Ref. H 5.18)

My first year as a County Board Member, I championed converting to an effective board meeting flow by using diligent and championed the first District African American Counsel and the re-implementation of celebrating student of the month. 2025 year I plan champion the first SBCSS student board members and Recognition and Pinning Ceremony, National Board-Certified Teachers for San Bernardino County."

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

Continuing to stress the importance of board members understand the importance of being ethical in their decision making. Also, how to work collaboratively with their superintendents.

(Ref. H 5.19)



## View results

Respondent

56

Anonymous

124:15

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Kathy A. Thompson

3. Full name \*

Kathy A. Thompson

(Ref. H 5.20)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

Central ESD

## 6. Years on board \*

29

## 7. Profession

Teacher

## 8. Contact number \*

(909) 241-5754

## 9. Primary email address \*

rckathy9216@yahoo.com

## 10. Are you an incumbent Delegate? \*

☒ Yes☐ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

As a delegate since 1997, I am a consistent attendee, an active participant, and come to each meeting prepared to engage and contribute. In our newly revised policy platform discussions, I chose to be on the Conditions of Children committee because I feel strongly about school safety and the whole child. I also am in contact with local legislators regarding policy issues because I believe that the ability to communicate the impact of decision-making in Sacramento at the local level is essential to the legislator's grasp of education related decision-making that he or she must make, and this is a personal priority for me.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

I have been a Board Trustee since 1995. I have served as Board President and Board Clerk. I feel that it is important to be visible at schools and frequently visit school sites. As an advocate for music programs, I particularly like attending school performances at both the elementary and middle school level. I participate in the county boards association where our Region's Director attends and gives reports. She solicits our opinions on the impact of current issues in our areas. Our very large county consists of urban, suburban, and rural districts, which gives a broad perspective. By participating in these discussions, I am able to communicate with both my Director and CSBA staff.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

Our biggest challenge is preserving the learning and emotional health of our students while supporting our staff in their efforts. Every day and lesson is a new adventure. Students rely on schools to provide both an education and stability. CSBA can help by leading the discussion for local control in how we approach reopening schools and serving our community. It is not about constant requests for additional funding as much as it is in educating our educational partners about our successes and challenges.

(Ref. H 5.22)

# KATHY THOMPSON

## OBJECTIVE

To continue as a member of the CSBA Delegate Assembly

## SUMMARY OF QUALIFICATIONS

1995 – Present Central School District Board Trustee Rancho Cucamonga, CA

Member since 1995; ran unopposed in 1999, 2003, 2008, 2020, and 2024. Re-elected in 2012 and 2016. Board President in 1998, 2003, 2008, 2021, and 2022. Board Clerk in 1997, 2002, 2007, 2012, and 2016-2020.

Specifically relevant to the Delegate Assembly is my investment of time in 1998 achieving the Master of Boardsmanship, I have attended all Delegate Assembly meetings. I am the area representative for Upland, Cucamonga, and Central School districts. I am active on the San Bernardino County Boards Association.

1999 – Present Golden Bell Evaluator

2001 – May 2010 Baldy View Regional Occupational Program

August 2010 – Present Riverside County Office of Education,  
Teacher, Health Services

## EDUCATION

1978 – 1980 Citrus College Azusa, CA  
Licensed Vocational Nurse  
Specialization of Field: Neonatal and Pediatric Nursing

2001 – 2002 California State University San Bernardino, CA  
Full-Time Vocational Education Teaching Credential, Medical Services

2017 Grand Canyon University  
Bachelor's Degree

2019 Grand Canyon University  
Master's Degree

## COMMUNITY ACTIVITIES

I am elected to my school's site council, a member and volunteer of the PTA, an advisor and on the state board for California Health Occupation Students of America, and an active member of Hillside Community Church.

## VOLUNTEER EXPERIENCE

Since 1990, I have been very active in the school district. I served as a School Site Council member and president, and as the Parent/Teacher Organization president. As well as service on district committees. I am involved in the activities of our individual school sites, and volunteer as a CPR instructor when needed. I firmly believe that volunteering for the benefit of children does not end when one becomes a Board Trustee.

## View results

Respondent

65

Anonymous

115:22

Time to complete

1. I have been... \*

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Ronald D. Newton

3. Full name \*

Ronald D. Newton

(Ref. H 5.24)

## 4. Region/subregion \*

16B



## 5. Name of District or COE \*

Mountain View ESD

## 6. Years on board \*

31

## 7. Profession

Attorney

## 8. Contact number \*

909-702-4089

## 9. Primary email address \*

ron\_newton@mtnview.k12.ca.us

## 10. Are you an incumbent Delegate? \*



Yes



No

(Ref. H 5.25)



11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

My interest in becoming remaining as a Delegate continues to be in a position to best effect positive changes for the betterment of all students in California. Our students continue to need the most support to meet the technical, intellectual and social challenges facing them in today's evolving world. I have spent the last 31 years, much of them as our Board President, on my local school board. During that time I have assisted and led our community to successfully weather the ups and downs of enrollment, changes to curriculum, staff changes, funding issues, etc. I feel this success is due in some part to my ability to weigh all the facts and issues fairly, to listen to various points of view, with respect, in order to select the ones that are best for our students and our community. These are the skills I currently bring to the Delegate Assembly and would like to, with your support, to continue to do so.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

In addition to my current position as Delegate to the Delegate Assembly, I have spent 31 years on our local school board. Other community activities include 50 years and counting, as a high school football coach, past member of the City of Ontario Recreation Commission, Ontario Transportation Advisory Committee, City of Fullerton Block Grant Committee, and City of Lakewood Parks and Recreation Commission. Also, years coaching my local Little League, including serving as President and treasurer of my league.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

Having served the last two years as a Delegate, I believe the biggest challenge facing our state is adequate funding for education programs. This includes STEAM, local control, adequate funding of mandated programs (which should include mandated full funding) and special education funding. The burden on local districts continue to grow with the implementation of regulations after regulations and the expansion of said programs to be more inclusive to include the needs of all students. CSBA represents a strong voice in working to achieve these protections. A strong Assembly provides the support and necessary direction to keep CSBA focused on obtaining these goals.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **2024 – 2025 Second Interim Financial Report with a Positive Certification**  
*(Supporting Information Available Under Separate Cover)*

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**REQUESTED ACTION**

Approve the 2024 – 2025 Second Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

**BACKGROUND INFORMATION**

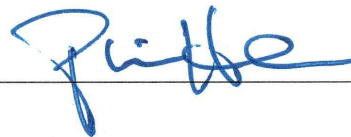
Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years.

The Second Interim Report presents actual to-date data as of January 31, 2025. This report must be approved and certified as positive, qualified, or negative by the Governing Board and submitted to the SBCSS by March 17, 2025. The three certifications, based upon current projections, are defined as follows:

1. **A Positive Certification** means that a district will meet its financial obligations (including the three percent reserve) for the current and two subsequent fiscal years.
2. **A Qualified Certification** means that a district may not meet its financial obligations for the current or two subsequent fiscal years (less than the three percent reserve in any year).
3. **A Negative Certification** means that a district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year (depleted cash).

The Second Interim Financial Report is presented under separate cover to the Board of Trustees for approval with a **Positive Certification**. Based upon current projections, the District will meet its obligations in the current and two subsequent years.

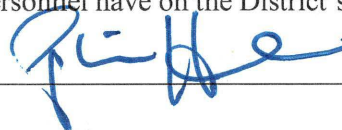
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

Preparing and presenting the Interim Report has no direct financial impact; rather, any budget and projection increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official

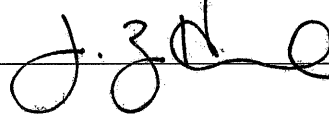


**2024 – 2025 Second Interim Financial Report with a Positive Certification**  
March 13, 2025

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the 2024 – 2025 Second Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read 'J. Q. Hammond', is written over a horizontal line.

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0460: Local Control and Accountability Plan; BP & AR 1250: Visitors/Outsiders; BB 9240: Board Training; BP & AR 3100: Budget; BP & AR 5113.1: Chronic Absence and Truancy; BP 5148: Child Care and Development; BP & AR 5148.2: Before/After School Programs; BP & AR 5148.3: Preschool/Early Childhood Education; BP & AR 6158: Independent Study; BP 6170.1: Transitional Kindergarten; BP & AR 6174: Education for English Learners: *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)***

---

## **REQUESTED ACTION**

Approve the First Reading of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

## **BACKGROUND INFORMATION**

In accordance with the Agreement between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB), and Exhibits (E). The Board routinely reviews and adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

### **Superintendent's Office**

BP & AR 0460: Local Control and Accountability Plan  
BP & AR 1250: Visitors/Outsiders  
BB 9240: Board Training

### **Business Services**

BP & AR 3100: Budget

### **Human Resources**

BP & AR 5113.1: Chronic Absence and Truancy  
BP 5148: Child Care and Development  
BP & AR 5148.2: Before/After School Programs  
BP & AR 5148.3: Preschool/Early Childhood Education

### **Learning & Teaching**

BP & AR 6158: Independent Study  
BP 6170.1: Transitional Kindergarten  
BP & AR 6174: Education for English Learners

(Ref. H 7.1)

**First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as Listed**

March 13, 2025

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies will be presented to the Board of Trustees for Second Reading and Adoption at the April 3, 2025 Regular Meeting of the Board of Trustees.


Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

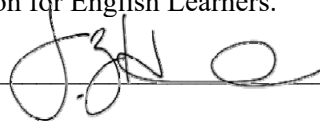
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0460: Local Control and Accountability Plan; BP & AR 1250: Visitors/Outsiders; BB 9240: Board Training; BP & AR 3100: Budget; BP & AR 5113.1: Chronic Absence and Truancy; BP 5148: Child Care and Development; BP & AR 5148.2: Before/After School Programs; BP & AR 5148.3: Preschool/Early Childhood Education; BP & AR 6158: Independent Study; BP 6170.1: Transitional Kindergarten; BP & AR 6174: Education for English Learners.

Approved by: James Q. Hammond, Superintendent



# Information/Announcements

## ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District School Accountability Report Card (SARC) Triennial State and District Template Comparison** *(Additional Supporting Information Available Under Separate Cover)*

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### REQUESTED ACTION

Receive for Information the Ontario-Montclair School District School Accountability Report Card (SARC) Triennial State and District Template Comparison. *(Additional Supporting Information Available Under Separate Cover)*

### BACKGROUND INFORMATION

Under the California Department of Education, EC Section 35256(b) sets forth a minimum ("not less than") triennial frequency in which school boards shall compare their SARC template to the model template adopted by the state board. This minimum triennial frequency does not constitute a maximum frequency, it does not preclude more frequent SARC comparisons nor does it set a limit on how often such comparisons must take place. The State Board of Education reviews and updates its model SARC template on an annual basis and it is therefore required that school boards perform their SARC comparisons under EC 35256(b) on that same annual basis.

Ontario-Montclair School District utilizes Document Tracking Services (DTS) web service to streamline template-based documents such as the SARC, School Plan for Student Achievement (SPSA) and Local Control Accountability Plan (LCAP). DTS provides a template that mirrors the state template and includes all of the required sections under Education Code 33126:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure data Schools are required to have facility inspections

The Ontario-Montclair School District School Accountability Report Card template and the California Department of Education (CDE) template is shown under separate cover and is presented for information. The 33 Ontario-Montclair School District schools' SARC's met the requirements set forth in Education Code 33126 and were published by the February 1, 2025 deadline.

Prepared by: Robert F. Gallagher, Assistant Superintendent, Learning & Teaching



(Ref. L 1.1)

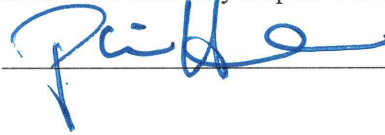


**Ontario-Montclair School District School Accountability Report Card (SARC) Triennial State and District Template Comparison** *(Additional Supporting Information Available Under Separate Cover)*  
March 13, 2025

**FINANCIAL IMPLICATIONS**

Financial implications are noted on each school's School Accountability Report Cards (SARC).

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Ontario-Montclair School District review the School Accountability Report Card (SARC) triennial State and District template comparison.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** 2024 – 2025 Williams Second Quarter Uniform Complaint Report Summary

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**REQUESTED ACTION**

Receive for information the 2024 – 2025 Williams Second Quarter Uniform Complaint Report Summary.

**BACKGROUND INFORMATION**

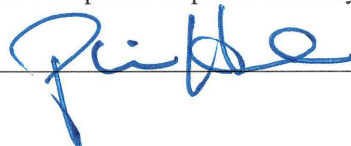
As a result of the Williams Lawsuit Settlement, a class action lawsuit against the State of California and its educational agencies, schools in California, including Ontario-Montclair School District, are required to track the number of Williams complaints received by the District.

A Williams complaint is a complaint subject to the Uniform Complaint process specifically addressing:

- Sufficiency of instructional materials
- Emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff
- Teacher vacancies or misassignments

These complaints are to be reported to the Board of Trustees and the county superintendent on a quarterly basis. The second quarter Williams Quarterly Uniform Complaint Report Summary is shown in Exhibit A.

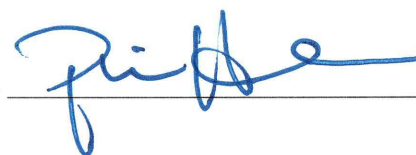
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

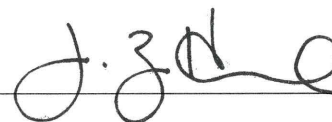
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the 2024 – 2025 Williams Second Quarter Uniform Complaint Report Summary.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**2024 – 2025 Williams  
Second Quarter Uniform Complaint Report Summary**

**For submission to school district governing board and county office of education**

District Name:

Ontario-Montclair School District

Quarter covered by this report:

2<sup>nd</sup> Quarter (Oct-Dec 2024)

<b>2<sup>nd</sup> Quarter</b>	<b>Complaints received</b>	<b>Complaints resolved</b>	<b>Complaints unresolved</b>
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy/ Misassignments</b>	0	0	0
<b><u>Totals</u></b>	0	0	0

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** 2024 – 2025 Williams Second Quarter Findings Report

---

**REQUESTED ACTION**

Receive for information the 2024 – 2025 Williams Second Quarter Findings Report.

**BACKGROUND INFORMATION**

As a result of the Williams Lawsuit Settlement, a class action lawsuit against the State of California and its educational agencies, California Education Code 1240 requires the County Superintendent of Schools to annually visit Williams monitored schools. Schools that meet the criteria listed below are eligible for monitoring under Williams settlement legislation:

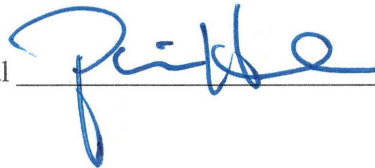
- Schools eligible for Comprehensive Support and Improvement (CSI) under the Every Student Succeeds Act (ESSA); or
- Schools eligible for Additional Targeted Support and Improvement (ATSI) under ESSA; or
- Schools with fifteen percent or more of the school's teachers that do not possess a valid and clear or preliminary teaching credential.

The purpose of the site visit is to:

- Determine if all students have a board-approved material assigned to them for all core subjects to use in school and at home.
- Determine if school facilities are clean, safe and functional.

Visit findings, even if there are none to report, are provided to the school site, district, and local board on a quarterly basis.

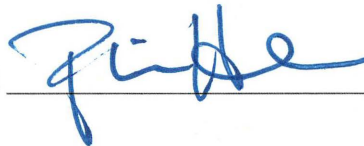
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board accept for information the 2024 – 2025 Williams Second Quarter Findings Report.

Approved by: James Q. Hammond, Superintendent



Exhibit A

**Ontario-Montclair School District**  
**2024 – 2025 Williams Second Quarter Findings Report**

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Area	Findings
<b>Instructional Materials</b>	No findings to report
<b>Facilities</b>	No findings to report
<b>SARC</b>	No findings to report
<b>- Teacher Vacancy</b> <b>- Misassignments</b> <b>- Teacher Lacks Authorization to Teach English Learners</b>	<ul style="list-style-type: none"><li>- No findings to report</li><li>- No findings to report</li><li>- No findings to report</li></ul>

Submitted by: Phil Hillman, Chief Business Official  
Quarter: 2<sup>nd</sup> Quarter (Oct-Dec 2024)



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **School Facility Program, Proposition 51 Performance Audit for Euclid Elementary School, Central Language Academy, Serrano and Wiltsey Middle Schools** *(Additional Supporting Information Available Under Separate Cover)*

---

**REQUESTED ACTION**

Receive for information the School Facility Program, Proposition 51 Performance Audit for Euclid Elementary School, Central Language Academy, Serrano and Wiltsey Middle Schools. *(Additional Supporting Information Available Under Separate Cover)*

**BACKGROUND INFORMATION**

Proposition 51 is a California ballot proposition that passed on the November 8, 2016, ballot, approving \$9 billion in bonds to fund construction and improvement of K-12 and community college facilities. The measure designates \$7 billion for K-12 projects falling under four types of projects (new construction, modernization, career technical education facilities, and charter school facilities), and \$2 billion for any facility project for community colleges.

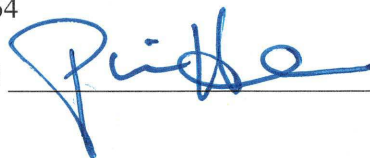
Per Education Code 41024, school districts receiving School Facility Program (SFP) funds must undergo an independent performance audit to ensure compliance and proper expenditure of funds. These audits ensure compliance with the terms of the funding and verify that funds were expended in accordance with the applicable requirements. Pursuant to SFP regulation 1859.104, a project shall be deemed complete three years from the date of the final fund release for an elementary school or four years from the date of the final fund release for a middle or high school.

The District engaged an independent auditor, Eide Bailly, LLC, to perform the required audit. The results of the testing of each procedure indicated that, in all significant respects, the Ontario-Montclair School District has met the objectives related to the Non-Financial Hardship Projects listed below.

The following projects received State reimbursement:

58/67819-00-001 – Euclid Elementary School \$2,367,833  
58/67819-00-002 – Central Language Academy \$2,066,099  
58/67819-00-003 – Serrano Middle School \$385,407  
58/67819-00-004 – Wiltsey Middle School \$607,464

Prepared by: Phil Hillman, Chief Business Official



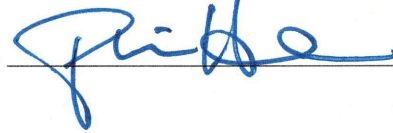
**School Facility Program, Proposition 51 Performance Audit for Euclid Elementary School, Central Language Academy, Serrano and Wiltsey Middle Schools *(Additional Supporting Information Available Under Separate Cover)***

March 13, 2025

**FINANCIAL IMPLICATIONS**

The Performance Audit costs are covered by the Facilities State reimbursement allocation.

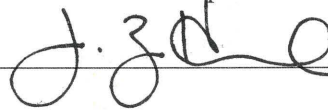
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the School Facility Program, Proposition 51 Performance Audit for Euclid Elementary School, Central Language Academy, Serrano and Wiltsey Middle Schools. *(Additional Supporting Information Available Under Separate Cover)*

Approved by: James Q. Hammond, Superintendent





**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair Professional Therapists Association (OMPTA) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District (OMSD)**

---

**REQUESTED ACTION**

Receive as information the Ontario-Montclair Professional Therapists Associations (OMPTA) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District (OMSD).

**BACKGROUND INFORMATION**

The current Collective Bargaining Agreement (CBA) with the OMPTA and OMSD was effective from July 1, 2022 through June 30, 2025. OMPTA proposes to open up all articles and appendices for negotiations to develop the new master CBA, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2025 – 2026 through 2027 – 2028 school years.

The Board of Trustees is now receiving as information the OMPTA's recommended proposal (Exhibit A). Following a public hearing at the next regular Board meeting, the Board will have the opportunity to approve the opening of all articles and appendices. Once the proposal is approved, negotiations with OMPTA can begin.

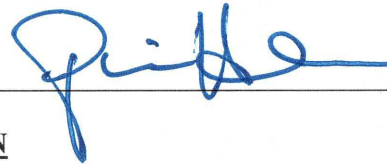
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive as information the Ontario-Montclair Professional Therapists Association (OMPTA) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair School District (OMSD).

Approved by: James Q. Hammond, Superintendent

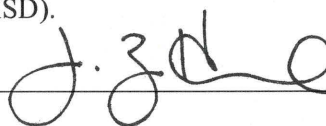
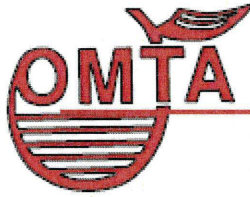


Exhibit A



ONTARIO-MONTCLAIR TEACHERS ASSOCIATION/CTA/NEA

417 WEST "E" STREET • ONTARIO, CALIFORNIA 91762  
(909) 986-2414 • FAX (909) 983-0585

February 18, 2025

Initial Proposal from the  
Ontario-Montclair Professional Therapists Association  
to the  
Ontario-Montclair School District  
For the Reopener Year 25-26  
for Contract effective July 1, 2025 – June 30, 2028

The entire CBA for Ontario-Montclair Professional Therapists Association (OMPTA) is open for negotiations. OMPTA proposes starting with the following articles of the master contract:

Article 7 -Special Education  
Article 8- Hours of Work  
Article 10- Leave of Absence  
Article 12- Professional Rights  
Article 14- Salary Schedules and Rules  
Article 15- Compensation for special Assignments  
Article 16- Health and Welfare Benefits  
Article 18- Definitions

Additionally, the Association reserves the right to bring forth additional articles to OMSD and OMPTA as necessary as this is a full contract is open.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District (OMSD) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Professional Therapists Association (OMPTA)**

---

**REQUESTED ACTION**

Receive as information the Ontario-Montclair School District (OMSD) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Professional Therapists Association (OMPTA).

**BACKGROUND INFORMATION**

The current Collective Bargaining Agreement (CBA) between the OMSD and OMPTA is effective from July 1, 2022 through June 30, 2025. OMSD proposes to open up all articles and appendices for negotiations to develop the new master CBA, which upon ratification by the Association and adoption by the Board of Trustees, will be effective for the 2025 – 2026 through 2027 – 2028 school years.

The Board of Trustees is now receiving as information the OMSD's recommended proposal (Exhibit A). Following a public hearing at the next regular Board meeting, the Board will have the opportunity to approve the opening of all articles and appendices. Once the proposal is approved, negotiations with OMPTA can begin.

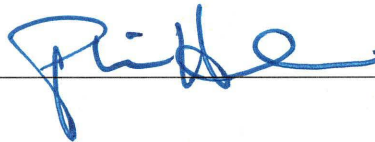
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive as information the Ontario-Montclair School District (OMSD) Recommended Proposal for Negotiations of the 2025 – 2028 Successor Agreement with the Ontario-Montclair Professional Therapists Association (OMPTA).

Approved by: James Q. Hammond, Superintendent



**Exhibit A**



**ONTARIO-MONTCLAIR SCHOOL DISTRICT  
RECOMMENDED PROPOSAL FOR NEGOTIATIONS  
OF THE 2025 – 2028 SUCCESSOR AGREEMENT**

**WITH THE  
ONTARIO-MONTCLAIR PROFESSIONAL THERAPISTS ASSOCIATION**

March 13, 2025

The Ontario-Montclair School District has an interest in opening all articles of the master agreement to negotiate for the July 1, 2025 – June 30, 2028 Successor Bargaining Agreement.

In addition, the District reserves the right to bring forth appendices, and/or memoranda of understanding (MOU's) in which issues of mutual interest arise during the course of negotiation.



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **California School Employees Association (CSEA) and its Chapter #108 Re-Openers for the 2025 – 2026 Negotiations with the Ontario-Montclair School District (OMSD)**

---

**REQUESTED ACTION**

Receive for information the California School Employees Association (CSEA) and its Chapter #108 Re-Openers for the 2025 – 2026 Negotiations with the Ontario-Montclair School District (OMSD).

**BACKGROUND INFORMATION**

The District has received the initial Re-Openers from CSEA for negotiations with the District.

The Board of Trustees is now receiving the re-openers from CSEA for information, as shown in Exhibit A. At the April 3, 2025 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center. Once the proposal is approved, negotiations with CSEA can begin.

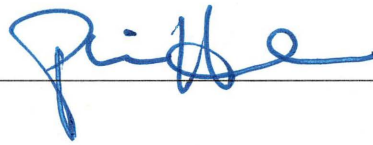
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board to accept for information the California School Employees Association (CSEA) and its Chapter #108 Re-Openers for the 2025 – 2026 Negotiations with the Ontario-Montclair School District (OMSD).

Approved by: James Q. Hammond, Superintendent



Exhibit A



**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND  
ITS ONTARIO-MONTCLAIR CHAPTER #108**

**SECOND YEAR REOPENERS INITIAL PROPOSAL**

**2025-2026 CONTRACT REOPENERS**

**February 12, 2025**

The California School Employees Association and its Ontario-Montclair Chapter #108 ("CSEA") present and propose to open the following articles of the current Collective Bargaining Agreement to the Ontario-Montclair School District ("District").

**ARTICLE VI – ASSOCIATION RIGHTS**

**ARTICLE XV – SAFETY AND SECURITY**

**ARTICLE XVII – SALARIES AND HEALTH & WELFARE BENEFITS**

CSEA reserves the right to open additional topics within the articles, appendices, and/or memorandums of understanding (MOUs) during the course of the reopener agreement negotiations, subject to the appropriate notice requirements under the law and CSEA policies.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Chris E. Vargas-Rojas  
President

Ontario-Montclair Chapter #108  
California School Employees Association

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 13, 2025

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District (OMSD) Re-Openers for the 2025 – 2026 Negotiations with the California School Employees Association (CSEA) and its Chapter #108**

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**REQUESTED ACTION**

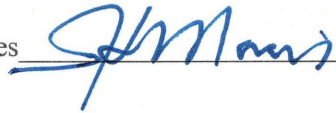
Receive for information the Ontario-Montclair School District (OMSD) Re-Openers for the 2025 – 2026 Negotiations with the California School Employees Association (CSEA) and its Chapter #108.

**BACKGROUND INFORMATION**

The District has received the initial Re-Openers from CSEA for negotiations with the District.

The Board of Trustees is now receiving the re-openers from OMSD for information, as shown in Exhibit A. At the April 3, 2025 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center. Once the proposal is approved, negotiations with CSEA can begin.

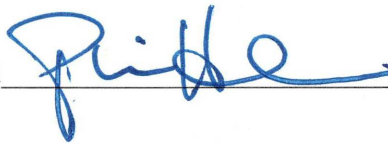
Prepared by: Hector Macias, Deputy Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board to accept for information the Ontario-Montclair School District (OMSD) Re-Openers for the 2025 – 2026 Negotiations with the California School Employees Association (CSEA) and its Chapter #108.

Approved by: James Q. Hammond, Superintendent







**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT  
ADDITIONAL RE-OPENERS FOR THE  
2025 – 2026**

**NEGOTIATIONS WITH THE  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER #108**

March 13, 2025

The Ontario-Montclair School District proposes to open the following articles of the current Agreement between the California School Employees Association and its Chapter #108.

- Article XII: Hours and Overtime
- Article IX: Transfers

In addition, the District reserves the right to bring forth additional articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.







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